



Department of North Carolina

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1 April 2026

To: Marine Corps League National COO Bob Borka
National Board of Trustees
From: William E. Brown, MCL Life Member #60939

Subj: **Proposed Amendment to the National Administrative Procedures, Chapter Nine, Section 9015 b**

In accordance with the National Bylaws Article XI, Sections 1120, and National Administrative Procedures Section 10020 the following is submitted for consideration by the body assembled at the 2026 National Convention.

CURRENT LANGUAGE:

Section 9015. Filing, Service of Copies, Correspondence

...

- b. Correspondence and Service of Copies by Petitioner and Respondent.** Copies and correspondence from and to the petitioner and respondent required by this chapter shall be served by mail with a tracking number or email, supported by digital signature, with a request delivery/read receipt.

PROPOSED LANGUAGE (Revisions in RED):

Section 9015. Filing, Service of Copies, Correspondence

...

- b. Correspondence and Service of Copies ~~by Petitioner and Respondent.~~** Copies and correspondence from and **notices** to the petitioner and respondent required by this chapter shall be served by mail with a tracking number or email, supported by **electronic** signature, with a request delivery/read receipt.

CHANGE RATIONALE: This proposed change provides more clarity as the implies that it is only applicable to the petitioner and respondent when the responses, notification of hearing, composition and/or challenge to members of hearing board, and scheduling all require mail with a tracking number or email, supported by electronic signature, with a request delivery/read receipt.

Respectfully Submitted,

William E. "Bill" Brown
Department of North Carolina Judge Advocate
Jr. Past Commandant, Air, Land NC Detachment 1257