



Department of North Carolina

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1 April 2026

To: Marine Corps League
National COO Bob Borka
National Board of
Trustees
From: William E. Brown, MCL
Life Member #60939

Subj: **Proposed Amendment to
the National Administrative
Procedures, Chapter Nine,
Section 9015 b**

In accordance with the National
Bylaws Article XI, Sections
1120, and National
Administrative Procedures
Section 10020 the following is
submitted for consideration by
the body assembled at the 2026
National Convention.

CURRENT LANGUAGE:

**Section 9015. Filing,
Service of Copies,
Correspondence**

...

**b. Correspondence
and Service of
Copies by
Petitioner and
Respondent.**

Copies and
correspondence
from and to the
petitioner and
respondent
required by this
chapter shall be

served by mail
with a tracking
number or email,
supported by
digital signature,
with a request
delivery/read
receipt.

PROPOSED LANGUAGE
(Revisions in RED):

Section 9015. Filing,
Service of Copies,
Correspondence

...
b. Correspondence
and Service of
Copies by
Petitioner and
Respondent.

Copies and
correspondence
from and notices
to the petitioner
and respondent
required by this
chapter shall be
served by mail
with a tracking
number or email,
supported by
electronic
signature, with a
request
delivery/read
receipt.

CHANGE RATIONALE: This
proposed change provides more
clarity as the implies that it is
only applicable to the petitioner
and respondent when the
responses, notification of
hearing, composition and/or
challenge to members of hearing
board, and scheduling all require

mail with a tracking number or email, supported by electronic signature, with a request delivery/read receipt.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "William E. Brown". The signature is fluid and cursive, with a large initial "W" and "B".

William E. "Bill" Brown
Department of North Carolina
Judge Advocate
Jr. Past Commandant, Air, Land
NC Detachment 1257