



# MARINE CORPS LEAGUE

Office of the National Judge Advocate

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To: Chief Operating Officer, Marine Corps League  
Subject: Proposed National Administrative Procedure Change

In accordance with the National Administrative Procedures, Chapter Ten, Section 10020, the following is submitted for consideration by the body assembled at the 2025 National Convention.

**IRT**: National Administrative Procedures Section 10030, A

**CURRENT:**

## **Section 10030. National Administrative Procedures Distribution**

A. The current edition of the National Administrative Procedures of the MCL along with any published changes shall be posted on the National website for the access and review by all members of the MCL, the National BOT, National Office, MCL Auxiliary, and the Military Order of the Devil Dogs Kennel. Changes approved at the National Convention each year shall be posted to the website once completed and notice of said posting shall be provided in the issue of "Semper Fi" in the next issue subsequent to the posting on the National website. Such notice shall include instructions on how to access and review the approved changes on the National website. A hard copy of the approved changes may be purchased (printing and mailing cost) by any existing detachment, department, Past National Commandant, member of the National BOT, National Office of the Marine Corps League Auxiliary, and the Military Order of the Devil Dogs Kennel upon submission of a written request to the NED/COO. Submission instructions, including any applicable deadlines on how to receive a hard copy of the approved changes via U. S. Mail from the NED/COO shall be included in the notification which is placed in "Semper Fi"

**PROPOSED (Added changes in RED):**

**Section 10030. National Administrative Procedures Distribution**

A. The current edition of the National Administrative Procedures of the MCL along with any published changes shall be posted on the National website, **no later than 30 calendar days after the close of the National Convention**, for the access and review by all members of the MCL, the National BOT, National Office, MCL Auxiliary, and the Military Order of the Devil Dogs Kennel. Changes approved at the National Convention each year shall be posted to the website once completed and notice of said posting shall be provided in the issue of "Semper Fi" in the next issue subsequent to the posting on the National website. Such notice shall include instructions on how to access and review the approved changes on the National website. A hard copy of the approved changes may be purchased (printing and mailing cost) by any existing detachment, department, Past National Commandant, member of the National BOT, National Office of the Marine Corps League Auxiliary, and the Military Order of the Devil Dogs Kennel upon submission of a written request to the NED/COO. Submission instructions, including any applicable deadlines on how to receive a hard copy of the approved changes via U. S. Mail from the NED/COO shall be included in the notification which is placed in "Semper Fi".

**RATIONALE:**

By adding this attainable timeline, our Departments and Detachments know exactly when to expect the updated NAP's to be available online for them.

Respectfully submitted,

***Bruce R. Rakfeldt,***  
*National Judge Advocate*  
***Marine Corps League***