

2024 NATIONAL ADMINISTRATIVE PROCEDURES

- b. The National Marine of the Year Society shall meet annually during the National Convention and may meet during the National BOT' Mid-Winter Staff Meeting if necessary.
 - 3) No meeting of the National Marine of the Year Society shall be called during an open session of the MCL National Convention or the National BOT Mid-Winter Staff Meeting.
- c. A member in good standing, as used in this section, shall mean a regular member of the MCL who is in compliance with Article V of the NBL.

H. National Associate Member of the Year Society

1. Composition

- a. The National Associate Member of the Year Society shall be comprised of all past recipients of the National Associate Member of the Year in attendance at the Annual Convention.
- b. The National Marine of the Year Society will help in assisting the National Associate Member of the Year Society to assure adequate Society members.
- c. The Society shall have no less than three (3) members.
- d. Each member must be a member in good standing of the MCL.
- e. The National Associate Member of the Year will be chosen by the Marine of the Year society. Detachment, department, division awarded, noted in the bylaws same as the Marine of the Year. An Associate Member of the Year Society will be established when a minimum of (3) associate members have been established.

2. Nominations. A letter of nomination for the National Associate Member of the Year Award must be submitted in the following manner: (Rev 2024)

- a. Letters of nominations will only be accepted from a detachment.
- b. All letters of nomination shall contain a statement of certification from the detachment commandant and adjutant stating the nominee for National Associate Member of the Year was approved by the detachment by a majority vote. (In the event the nominee is the detachment adjutant, the letter of nomination shall be signed by the detachment commandant and senior vice commandant).
- c. When Scanning letters of nomination to computer and sending electronically, ALL letters of nomination will require original signatures (electronic signatures are not authorized) on nomination letter from

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detachment commandant and adjutant. (In the event the nominee is the detachment adjutant, the letter of nomination shall be signed by the commandant and the senior vice commandant.

- d. Electronic submissions are to be emailed to MOY@MCLeague.org. Email subject line: "President, National Associate Member of the Year Society" received no later than 20 July, preceding the National Convention, at which time the nominee is to be judged.
- e. The Society will not accept any nominations which were not submitted and/or received as is stipulated herein. (See Enclosure Four (4)).

3. Responsibilities

- a. The National Associate Member of the Year Society is responsible for the following:
 - 1) Presenting the Associate Member of the Year recipient at the closing banquet of the Convention.
 - 2) Presenting the Associate Member of the Year Award to the recipient at the next Mid-Winter Staff meeting subsequent to the National Convention.
 - 3) When the email nominations are received, the AMOY Society will ensure the following process will be followed: (Rev 2024)
 - a) Identify date received by;
 - b) Progressive number in order received;
 - c) Confirmation email to the sender of nomination letter that the letter has been received and they need to respond back that they received the confirmation email.
 - d) No less than five (5) lines on which the Society members shall attest by signature that the nomination was considered.
 - e) Date the Committee returned the emailed submission to the Sender.
 - 4) Ordering and purchasing of the National Associate Member of the Year Award.
- b. The National Associate Member of the Year Society shall meet annually during the National Convention and may meet during the National BOT Mid-Winter Staff meeting if necessary.

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3) No meeting of the National Associate Member of the Year Society shall be called during an open session of the MCL National Convention or the National BOT Mid-Winter Staff Meeting.

c. A member in good standing, as used in this section, shall mean an associate member of the MCL who is in compliance with Article V of the NBL. (NEW 2021)

I. Honorary Past National Commandants (HPNC)

1. The title Honorary Past National Commandant may be awarded by the National Convention only.

a. The title Honorary Past National Commandant may be bestowed upon a Regular Member of the MCL who has, over an extended number of years, performed conspicuous service to the MCL on a National level for the benefit of all divisions, departments, detachments, and members of the League.

b. Recommendations shall be made in writing to the National Resolutions Committee in accordance with their rules, except that the resolution shall be referred to the PNC Council for review and comment.

2. Marines, FMF Corpsmen, and FMF Chaplains that have been awarded the title Honorary Past National Commandant may wear the gold cover with a white crown of a Past National Commandant, with the lettering "**HONORARY PAST NATIONAL COMMANDANT**" and the year awarded inscribed on the right side, parallel to the headband.

3. An Honorary Past National Commandant is not, by virtue of the title, a member of any committee or board of the MCL.

J. **Bylaws and Administrative Procedures Committee.** Shall receive and consider all proposed changes of the Bylaws and Admin Procedures properly submitted in accordance with the requirements of the NBL & NAP. The Committee, by a majority vote, shall either approve or disapprove all properly registered National Bylaws and Administrative Procedures revisions considered by the Committee. The Committee Chairman will report the Committee's recommendations to the National Convention for its consideration and action.

1. The Committee will be comprised of up to six (6) members and a Chairman.

Section 3110. Advisory Councils and Duties. The Advisory Councils and their duties are as follows:

A. **Past National Commandants' Council.** The Past National Commandants' Council, an integral part of the National Staff, composed of all Past National Commandants and chaired by the Junior Past National Commandant, as a collective advisory body, is charged