



# Rules of Convention

## MARINE CORPS LEAGUE



1. The Bylaws and Administrative Procedure of the Marine Corps League and Robert's Rules of Order (Newly Revised) shall prevail at all times.
2. All members should be wearing their appropriate Marine Corps League or Marine Corps League Auxiliary Cover when in the Convention Hall. NO other forms of headgear are permitted on the floor of the Convention at any time except other options as allowed at the order of the **CHAIR**.
3. Business sessions shall begin and end **PROMPTLY**, as indicated by the Schedule of the National Convention, unless deemed otherwise by the National Commandant. They will be conducted in strict adherence to the prescribed Ritual of the Marine Corps League. Delegates are expected to be in attendance well in advance of the beginning of each session, so as to preclude any delays or interruptions of the sessions.
4. Each Delegate shall be provided an "approved" Convention Agenda so as to provide a constant awareness of the planned and scheduled Convention business. Any changes to the Agenda will be announced during "**Announcement**" segment of the Business Sessions.
5. The **CHAIR** shall always be addressed as "**Sir Commandant**" or "**Madam Commandant**".
6. Registered Delegates to the Convention shall have the right to speak in any discussion or debate of the Convention when properly recognized by the **CHAIR**.
7. All Delegates requesting the "**Floor**" will proceed to the nearest microphone and upon being recognized by the **CHAIR**, identify themselves by stating their name, Department and whether he/she is a Delegate/Alternate, Member-at-Large, National Officer, or Past National/Department Commandant, prior to making their remarks. **No speaking from the floor will be recognized unless done in compliance with the aforementioned procedure.**
8. No Delegate shall be permitted to speak more than twice on a question. A time limit of three (3) minutes will be imposed upon each speaker.
9. The **CHAIR** shall not move on any controversial issue until, in the opinion of the **CHAIR**, a sufficient number of speakers representing opposing views have been recognized and offered the opportunity to express their views.
10. Delegates or Members desiring to leave the Convention Hall while in session will do so by proceeding to the isle nearest their seat, turn to face the colors and **salute** the **National Colors**. Following such, proceed to the main hatch of the Convention Hall and **salute** the **Sgt-at-Arms** or their assigned Deputy. Upon receiving a Return Salute from the Sgt-at-Arms, the Delegate/Member may exit the Hall. When returning to the Convention Hall or entering while the body is already in session, the process is reversed, **saluting** the **Sgt-at-Arms**, upon receiving a Return Salute proceed to Delegate's/Member's row, face and **salute** the **National Colors** before entering the row to re-take their seat.
11. Should the **CHAIR** decide to admit any visitors to the Convention Hall for any purpose, the CHAIR shall first declare the session to be under the "**Good of the League**". After the visitor's purpose has been satisfied, the CHAIR shall then instruct the Sergeant -at-Arms or his/her Deputy to escort the visitor from the hall and declare that the session is again "**Open for the Transaction of Official Business**".
12. Should a "**Point of Order**" be raised, the National Judge Advocate or National Parliamentarian shall render an "**Opinion on the Point**" raised to the "**CHAIR**". The CHAIR shall then make a "**Ruling on the Point**".
13. During the "**Nomination of Officers**" procedure, the Delegate nominating a candidate for office will be permitted five (5) minutes of time for his/her nomination. Seconds to the nomination will be permitted one (1) minute.
14. A request for a "**Roll Call Vote**" shall require the concurrence of at least ten (10) registered and approved Delegates.
15. The **CHAIR**, upon declaring a "**Roll Call Vote**" shall call a five (5) minute recess of the session to permit Departments to Caucus on the question.
16. Prior to initiation of the "**Roll Call Vote**", the Chairperson of the Credentials Committee shall call the roll of all Departments in attendance and announce the voting strength of each Department. After completing the first roll call, the Roll Call Vote will commence until all Departments have been called. Should a Department elect to "**Pass**" during the procedure, upon the second Roll Call completion, those Departments that had elected to "**Pass**" will once again be called until all remaining Departments shall have completed their voting.
17. A two-thirds (2/3) vote of delegates present in the Convention Hall is required to waive any Convention Rule/s.