



## Department of North Carolina

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To: Marine Corps League National COO Bob Borka  
 From: William E. Brown, MCL Life Member #60939

**Subj: Proposed Amendment to the National Bylaws/National Administrative Procedures (NBL/BAP), Article Five, Section 855.**

In accordance with the Bylaws Article XI, Sections 1100, the following is submitted for consideration by the body assembled at the 2023 National Convention.

### **CURRENT SECTION:**

Section 855. Election of Officers. Each Department shall hold an annual election and installation of officers between September 1 and June 30th. The "Report of Installation" form must be received by the National Headquarters by July 31st of each year. Any time throughout the year and there was a change in any Officer's position, that new officer must be sworn in accordance with Administrative Procedures and a new "Report of Installation" form must be submitted.

### **PROPOSED SECTION:**

Section 855. Election of Officers. Each Department shall hold an annual election and installation of officers between September 1 and June 30th. The "Report of Officer Installation" form should be completed and submitted to all applicable recipients within five (5) days of installing the officer(s) and must be received by the National Headquarters by July 31st of each year. Any time throughout the year and there was a change in any Officer's position, that new officer(s) must be sworn in accordance with Administrative Procedures and a new "Report of Officer Installation - Department" form must be submitted for only those impacted positions.

**CHANGE RATIONALE:** A full report of all Department officers is not needed. The form should be completed and submitted within five (5) days – the same time frame for turnover of records and property from one officer position to their successor. The form name is *Report of Officer Installation – Department* as shown in NAP Enclosure 5. It only needs to be completed for those positions that were installed.

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Respectfully Submitted,

William E. "Bill" Brown  
 Department of North Carolina Judge Advocate  
 Air, Land NC Detachment 1257 Past Commandant