



MARINE CORPS LEAGUE

14 March 2022

To: Chief Operating Officer, Marine Corps League
From: PDC James Powell
Subject: Proposed Administrative Procedure Change

In accordance with **Section 10020. Amendments of the National Administrative Procedures** I am submitting the following change.

CURRENT:

Section 7020. Membership Application. Any person eligible for membership in the Marine Corps League under the provisions of the National Bylaws and Administrative Procedures of the Marine Corps League may initiate application for membership by completing a standard application form to include the signature and presenting the application to a sponsoring member of the League with all required dues and fees. As an alternative, the applicant may mail a completed and signed standard application form to the National Headquarters with all required dues and fees.

Add the following question to the application for Membership with a Yes ___ or No ___ checkbox. This would be added on the line following Type of Application - New (), Renewal (), Phone ()

"Have you ever been convicted of a felony? YES ___ NO ___ If yes is checked, I agree to waive my rights under the Privacy Act and disclose the nature of the felony conviction for consideration of membership in the Marine Corps League."

a. The standard application form published by the National Headquarters shall include the requirement for completion of identifying information, date, administrative data as may be considered appropriate, a signature, and the following printed certification:

Administrative Change - "I hereby certify that I am currently serving or have served honorably in the United States Marine Corps, "ON ACTIVE DUTY," for not less than ninety (90) days and earned the Eagle, Globe and Anchor;* or have served or am currently serving in the United States Marine Corps Reserve and have earned no less than ninety (90) Reserve Retirement Credit Points; or U.S. Navy Personnel (i) who are serving or have served honorably* in the United States Navy who have trained with Marine FMF units in excess of ninety (90) days and earned the Marine Corps device (clasp) worn on the Service Ribbon, (i.e.: Southwest Asia Service Medal, Vietnam Service Medal, Armed Forces Expeditionary Medal, etc.) or (ii) earn the Fleet Marine Force Enlisted Warfare Specialist Device (FMFEWS) (1 Oct 2006 to Present) or the Fleet Marine Force Qualified Officer

(FMFQO) Insignia (1 Jan 2006-Present) which must be noted on the DD Form 214. An Award of the Fleet Marine Force Ribbon (FMF Ribbon) (1 Sept 1984-30 Sep 2006), the FMFEWS or FMFQO may serve as prima facie evidence of eligibility.

If discharged, I am in receipt of a DD Form 214 or a Certificate of Discharge indicating "Honorable Service". ("Honorable Service" will be defined by the last DD Form 214 or Certificate of Discharge that the applicant received). General Discharge under Honorable Conditions is acceptable. By signature on this application, I hereby agree to provide proof of honorable service/discharge upon request. I hereby authorize the National Executive Director/COO, Marine Corps League to obtain an un-redacted copy of my latest DD Form 214 from the Marine Corps custodian of Official Military Personnel Files (OMPF), and/or verification of honorable service if deemed necessary to verify my eligibility for regular membership in the Marine Corps League. I understand the DD Form 214 may contain information such as military awards, training, and character of service.

PROPOSED:

Section 7020. Membership Application. Any person eligible for membership in the Marine Corps League under the provisions of the National Bylaws and Administrative Procedures of the Marine Corps League may initiate application for membership by completing a standard application form to include the signature and presenting the application to a sponsoring member of the League with all required dues and fees. As an alternative, the applicant may mail a completed and signed standard application form to the National Headquarters with all required dues and fees.

- a. The standard application form shall be designed and approved by the National Board of Trustees and published by the National Headquarters.

RATIONAL:

The National Board of Trustees is the appropriate body that should design and approve the current application form, not the National Convention as this is an administrative duty to keep the application updated in a timely manner.

Respectfully submitted,



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