



MARINE CORPS LEAGUE

14 March 2022

To: Chief Operating Officer, Marine Corps League
From: PDC James Powell
Subject: Proposed Administrative Procedure Change

In accordance with **Section 10020. Amendments** of the **National Administrative Procedures** I am submitting the following change.

CURRENT:

Complete current **Administrative Procedures, Enclosure 4.** See Attachment 1 to this change.

PROPOSED:

Attached rewrite of **Administrative Procedures, Enclosure 4.** See Attachment 2 to this change.

RATIONAL:

This rewrite is to present Enclosure 4 in a form that is easier to read and comprehend and to add more information to help understand each Ribbon, Award, Commendation, Certificate, or Medallion.

Respectfully submitted,

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2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)
MARINE CORPS LEAGUE AWARDS

Order of Precedence (Large Medals)

1. Distinguished Citizen Medal - Gold (Old and Current)
2. Distinguished Citizen Medal- Silver (Old and Current)
3. Distinguished Citizen Medal- Bronze (Old and Current)
4. Distinguished Service Medal
5. National Recruiter - Gold
6. National Recruiter - Silver
7. National Recruiter - Bronze
8. Past National Commandants Medal
9. National Staff Medal Elected
10. National Staff Medal Appointed
11. Department Commandant Medal
12. Department Staff Medal Elected
13. Department Staff Medal Appointed
14. Department Recruiter - Silver
15. Detachment Commandant Medal
16. Detachment Staff Medal Elected
17. Detachment Staff Medal Appointed
18. Detachment Recruiter - Bronze
19. Pack Dog of the Year
20. Pound Dog of the Year
21. Past Pack Leader Medal
22. Past Pound Keeper Medal
23. Marine Corps League Medal (Membership)
24. 50th National Convention Medal (Elected/Appointed/Selected) Silver
25. 50th National Convention Medal (Those in attendance) Bronze
26. 50th Department of California Convention Medal (see NOTE 2)
27. 50th Department of Illinois Convention Medal (see NOTE 2)
28. 50th Department of Wisconsin Convention Medal (see NOTE 2)
29. 50th Department of Michigan Convention Medal (see NOTE 2)
30. Department of Ohio 60th Convention Medal (see NOTE 2)
31. Department of New Hampshire 60th Convention Medal (see NOTE 2)
32. Department of Oregon 60th Convention Medal (see NOTE 2)
33. Department of New York 75th Convention Medal (see NOTE 2)
34. State Commendation Medal (individual States' award) (NON-MCL)

Order of Precedence (Miniature Medals)

1. Heroism (Rev 2021)
2. Distinguished Citizen Medal- Gold [Old and Current]
3. Distinguished Citizen Medal- Silver (Old and Current)
4. Distinguished Citizen Medal- Bronze (Old and Current)
5. Distinguished Service Medal
6. National Recruiter - Gold

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7. National Recruiter - Silver
8. National Recruiter - Bronze
9. Past National Commandants Medal
10. National Staff Medal Elected
11. National Staff Medal Appointed
12. Department Commandant Medal
13. Department Staff Medal Elected
14. Department Staff Medal Appointed
15. Department Recruiter - Silver
16. Detachment Commandant Medal
17. Detachment Staff Medal Elected
18. Detachment Staff Medal Appointed
19. Detachment Recruiter - Bronze
20. Kennel Dog of the Year Medal
21. Pack Dog of the Year Medal
22. Pound Dog of the Year Medal
23. Past Chief Devil Dogs Medal
24. Past Pack Leader Medal
25. Past Pound Keeper Medal
26. Marine Corps League Medal (Membership)
27. 75th National Convention Medal - Gold (Elected & Selected)
28. 75th National Convention Medal- Silver (Those in Attendance)
29. 50th Department of Pennsylvania Convention Medal (see NOTE 2)
30. 50th Department of Virginia Convention Medal (see NOTE 2)
31. 50th Department of Michigan Convention Medal (see NOTE 2)
32. 50th Department of Missouri Convention Medal (see NOTE 2)
33. 50th Department of Florida Convention Medal (see NOTE 2)
34. 60th Department of Ohio Convention Medal (see NOTE 2)
35. 60th Department of Oregon Convention Medal (see NOTE 2)
36. 75th Department of New Jersey Convention Medal (see NOTE 2)
37. 60th Department of New Hampshire Convention Medal (see NOTE 2)
38. 75th Department of New York Convention Medal (see NOTE 2)
39. 75th Department of California Convention Medal (see NOTE 2)
40. 60th Department of Washington Convention Medal (see NOTE 2)
41. 75th Department of Pennsylvania Convention Medal (see NOTE 2)
42. 75th Department of Illinois Convention Medal (see NOTE 2)
43. State Commendation Medal (NON-MCL)

Order of Precedence (Ribbons)

1. Distinguished Citizen Ribbon - Gold (Old and Current)
2. Distinguished Citizen Ribbon - Silver (Old and Current)
3. Distinguished Citizen Ribbon - Bronze (Old and Current)
4. Distinguished Service Ribbon
5. National Marine of the Year Ribbon -White
6. National Associate Member of the Year -White (Rev 2021)
7. Division Marine of the Year Ribbon - Gold

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8. Division Associate Member of the Year- Gold *(Rev 2021)*
9. Department Marine of the Year Ribbon - Scarlet and Gold
10. Department Associate Member of the Year -Scarlet and Gold *(Rev 2021)*
11. Detachment Marine of the Year Ribbon - Scarlet
12. Detachment Associate Member of the Year-Scarlet *(Rev 2021)*
13. National Recruiter - Gold
14. National Recruiter - Silver
15. National Recruiter - Bronze
16. Past National Commandants Ribbon
17. National Staff Ribbon Elected
18. National Staff Ribbon Appointed
19. Department Commandant Ribbon
20. Department Staff Ribbon Elected
21. Department Staff Ribbon Appointed
22. Department Recruiter - Silver
23. Detachment Commandant Ribbon
24. Detachment Staff Ribbon Elected
25. Detachment Staff Ribbon Appointed
26. Detachment Recruiter - Bronze
27. Marine Corps League Community Service Ribbon
28. Board of Trustees Commendation (Victor T. Fisher Award)
29. Meritorious Unit Commendation - National
30. Meritorious Unit Commendation - Department
31. Meritorious Individual Commendation
32. Ceremonial Guard Ribbon
33. Marksmanship Rifle Ribbon
34. Marksmanship Pistol Ribbon
35. Kennel Dog of the Year
36. Chief Devil Dogs Meritorious Commendation (Individual)
37. Pack Dog of the Year
38. Pack Leaders Meritorious Commendation (Individual)
39. Pound Dog of the Year
40. Pound Keepers Meritorious Commendation (Individual)
41. Past Chief Devil Dogs Ribbon
45. Past Pack Leader Ribbon
46. Past Pound Keeper Ribbon
42. . Marine Corps League Ribbon (Membership)
43. . 50th Nat'l Convention Ribbon (Elected/Appointed/Selected) Silver
44. . 50th Nat'l Convention Ribbon (Those in attendance) Bronze
45. . 75th National Convention Ribbon (Elected & Selected - Gold
46. . 75th National Convention Ribbon (Those in Attendance) - Silver
47. . 50th Department of California Convention Ribbon (see NOTE 2)
48. . 50th Department of Illinois Convention Ribbon (see NOTE 2)
49. . 50th Department of Pennsylvania Convention Ribbon (see NOTE 2)
50. . 50th Department of Wisconsin Convention Ribbon (see NOTE 2)
51. . 50th Department of Virginia Convention Ribbon (see NOTE 2)

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- 52. . 50th Department of Michigan Convention Ribbon (see NOTE 2)
- 53. . 50th Department of Missouri Convention Ribbon (see NOTE 2)
- 54. . 50th Department of Florida Convention Ribbon (see NOTE 2)
- 55. . 50th Department of Ohio Convention Ribbon (see NOTE 2)
- 56. . 60th Department of Oregon Convention Ribbon (see NOTE 2)
- 57. . 75th Department of New Jersey Convention Ribbon (see NOTE 2)
- 58. . 60th Department of New Hampshire Convention Ribbon (see NOTE 2)
- 59. . 75th Department of New York Convention Ribbon (see NOTE 2)
- 60. . 75th Department of California Convention Ribbon (see NOTE 2)
- 61. . 60th Department of Washington Convention Ribbon (see NOTE 2)
- 62. . 75th Department of Pennsylvania Convention Ribbon (see NOTE 2)
- 63. . 75th Department of Illinois Convention Ribbon (see NOTE 2)
- 64. . 75th Department of Florida Convention Ribbon (see NOTE 2)
- 65. . State Commendation Ribbon (individual States' award) (NON-MCL)

DESCRIPTION OF MEDALS, RIBBONS, AWARDS, AND WHO MAY AUTHORIZE

1. National Marine of the Year Ribbon

The National Marine of the Year Ribbon is to be worn around the neck (White with Gold Stripe 1/8" Gold stripe along inside and outside edge of ribbon. Medallion will remain the same. The ribbon is to be 2 inches wide. This medal and ribbon should be number one in order of precedence. Awarded by: National Marine of the Year Society.

1a. National Associate Member of the Year Ribbon

The National Associate Member of the Year Ribbon is to be worn around the neck (White with Gold Stripe 1/8" Gold stripe along inside and outside edge of ribbon. Medallion will remain the same. The ribbon is to be 2 inches wide. This medal and ribbon should be number six in order of precedence. (Rev 2021)

2a. Distinguished Citizen Medal - Gold (Old)

Medal: Gold
Ribbon: Green, Gold and Silver with five (5) Gold Stars

NOTE: This was the original Distinguished Citizen Medal - Gold. There are no more, but those who have received them, may wear them in front of the current issue

2b. Distinguished Citizen Medal - Gold (Current)

Medal: Gold
Ribbon: Blue, gold, white, green, and red stripe
Awarded By: National Commandant
Recommended By: Detachment/Department/National Division Vice Commandant
For Approval: Department /National Division Vice Commandant/National Awards Committee

* Shall be awarded by National Commandant ONLY. This medal is automatically presented to the National Marine of the Year with the FMF device (Eagle, Globe & Anchor) signifying National Marine of the Year (see Note 3). Recommendation(s) for this medal must be in writing and sent to the National Commandant via the National Awards Committee for their recommendation for approval or disapproval.

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The medal will be awarded only to regular members who, in the opinion of the Awards Committee, have answered to the call of "Above and Beyond" the principles upon which the Marine Corps League was founded. A 3/16" gold star will be worn to indicate additional awards.

3a. **Distinguished Citizen Medal - Silver (Old)**

Medal: Silver
Ribbon: Green, Gold and Silver with five (5) Silver Stars

NOTE: This was the original Distinguished Citizen Medal - Silver. There are no more, but those who have received them may wear them in front of the current issue.

3b. **Distinguished Citizen Medal- Silver (Current)**

Medal: Silver
Ribbon: Red center flanked by gold and black stripes

A - Awarded By: National Commandant
Recommended By: Detachment/Department/National Division Vice Commandant
For Approval: Department/National Division Vice/National Commandant
National Awards Committee

B - Awarded By: Department/National Division Vice Commandant
Recommended By: Detachment/Department/National Division Vice Commandant
For Approval: Department/National Division Vice Commandant

4a. **Distinguished Citizen Medal- Bronze (Old)**

Medal: Bronze
Ribbon: Green, Gold and Silver

NOTE: This was the original Distinguished Citizen Medal - Bronze. There are no more, but those who have received them, may wear them in front of the current issue.

4b. **Distinguished Citizen Medal- Bronze (Current)** (See NOTE 1)

Medal: Bronze
Ribbon: White center flanked by maroon stripes

A- Awarded By: National Commandant
Recommended By: Detachment/Department/National Division Vice Commandant
For Approval: Department/National Division Vice/National Commandant
National Awards Committee

B- Awarded By: Department/National Division Vice Commandant
Recommended By: Detachment/Department/National Division Vice Commandant
For Approval: Department/National Division Vice

C- Awarded By: Detachment Commandant

5. **National, Division, Department, and Detachment Marine of the Year and Associate Member of the Year Medallion**

The Marine Corps League authorizes the creation of a "Marine of the Year and Associate Member of the Year" medallion for National, Division, Department and Detachments only. This medallion will be worn around the neck suspended by the appropriate color ribbon depending on the level of the award. (Rev 2021)

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- A- National Medallion: Standard Marine-of-the-Year Medallion
Medallion Ribbon: White
Ribbon: White with narrow gold stripe on right and left edge with FMF Device
Awarded By: President, National Marine of the Year Society
- B- National Medallion: Standard Associate Member of the Year Medallion
Medallion Ribbon: White
Ribbon: White with narrow gold stripe on right and left edge with Bronze A
Device Awarded By: President, National Marine of the Year Society or President, Associate
Member of the Year Society (Rev 2021)
- C- Division Medallion: Standard Marine of the Year medallion
Medallion Ribbon: Gold
Ribbon: Gold with FMF device
Awarded By: Division Vice Commandant
- D- Division Medallion: Standard Associate of the Year Medallion
Medallion Ribbon: Gold Ribbon: Gold with Bronze A Device
Awarded By: Division Vice Commandant (Rev 2021)
- E- Department Medallion: Standard Marine of the Year medallion
Medallion Ribbon: Scarlet and Gold
Ribbon: Scarlet and Gold with FMF device
Awarded By: Department Commandant
- F- Department Medallion: Standard Associate of the Year Medallion
Medallion Ribbon: Scarlet and Gold
Ribbon: Scarlet and Gold with Bronze A Device (Rev 2021)
- G- Detachment Medallion: Standard Marine of the Year medallion
Medallion Ribbon: Scarlet
Ribbon: Scarlet with FMF device
Awarded By: Detachment Commandant
- H- Detachment Medallion: Standard Associate of the Year Medallion
Medallion Ribbon: Scarlet
Ribbon: Scarlet with Bronze A Device
Awarded By: Detachment Commandant (Rev 2021)

The Marine of the Year Medallion is authorized for wear with the Casual and Formal Uniform only as set forth in enclosure three (3) of these bylaws. While wearing the Marine of the Year medallion no other medal or devices shall also be suspended from the neck. No pins or other devices shall be attached to the suspension ribbon. In the event the person authorized to wear the Marine of the Year Award has been selected at more than one level for such an honor, the senior medallion and suspension ribbon will be worn.

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6. **Distinguished Service Medal (God. Country and Corps)** (see NOTE 1)

Medal: Bronze
Ribbon: Maroon center flanked by dark blue stripes
Awarded By: Detachment/Department/National Division Vice/National Commandant
Recommended By: Detachment/Department/National Division Vice/National Commandant

7. **National Recruiter Medal- Gold**

Medal: Gold
Ribbon: Green/White/Gold
Awarded By: National Jr. Vice Commandant
Awarded To: National Recruiter of the Year

8. **National Recruiter Medal - Silver**

Medal: Silver
Ribbon: Red/White/Green
Awarded By: National Jr. Vice Commandant
Awarded To: 2nd Place National Recruiter of the Year

9. **National Recruiter Medal - Bronze**

Medal: Bronze
Ribbon: Green/White/Green
Awarded By: National Jr. Vice Commandant
Awarded To: 3rd Place National Recruiter of the Year

10. **Past National Commandants Medal - Gold**

Medal: Gold
Ribbon: White
Awarded By: National Commandant

11. **National Staff Medal (Elected)**

Medal: Silver
Ribbon: Gold and white stripe

To be worn by present and past elected National Officers

12. **National Staff Medal (Appointed)**

Medal: Bronze
Ribbon: Gold and white stripe flanked by red stripes

To be worn by present and past appointed National Officers

13. **Department Commandant Medal (Commandant Samuel Nicholas)**

Medal: Bronze
Ribbon: Red and gold stripe

To be worn by present and past elected Department Commandant

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14. Department Staff Medal (Elected)

Medal: Silver
Ribbon: Blue, Red, White, Blue, White, Red, Blue

To be worn by present and past elected Department Officers

15. Department Staff Medal (Appointed)

Medal: Bronze
Ribbon: Blue, Red, White, Red, White, Red, Blue

To be worn by present and past appointed Department Officers

16. Department Recruiter Medal - Silver

Medal: Silver
Ribbon: Green, Gold, Green
Awarded By: Department Commandant
Awarded To: Department Recruiter(s) of the Year

17. Detachment Commandant Medal (Commandant John A. Lejeune)

Medal: Bronze
Ribbon: Maroon and Dark blue stripes

To be worn by present and past elected Detachment Commandant

18. Detachment Staff Medal (Elected)

Medal: Silver
Ribbon: Blue, White, Red, White, Blue

To be worn by present and past elected Detachment Officers

19. Detachment Staff Medal (Appointed)

Medal: Bronze
Ribbon: White, Blue, White

To be worn by present and past appointed Detachment Officers (See NOTE 1).

20. Detachment Recruiter Medal - Bronze

Medal: Bronze
Ribbon: Gold, Green, Gold
Awarded By: Detachment Commandant
Awarded To: Detachment Recruiter(s) of the Year

21. Past Pack Leader Medal (See NOTE 1)

Medal: Bronze Cross on Ribbon with wide gold Center Stripe
Ribbon: Red with wide Gold Center Stripe.
Awarded To: Pack Leaders upon completion of a term of office.

22. Past Pound Keeper Medal (See NOTE 1)

Medal: Bronze Cross on Ribbon with equal Red, Gold and Black stripes.
Ribbon: Red, gold, and black stripes (worn with Red to wearer's right)
Awarded To: Pound Keepers upon completion of a Term of Office

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23. **Marine Corps League Medal (Membership)** (See NOTE 1)

Medal: Marine Corps Emblem on gold sunburst

Ribbon: Blue, khaki, olive stripes flanked by gold and pink stripes

To be worn by a member of the Marine Corps League who is a member in good standing.

A bronze star may be worn for each period of five (5) years of continuous membership and there has not been a break in membership service.

24. **State Commendation Medal**

Medal: Bronze/Silver

Ribbon: Depends on individual State awarding

Awarded By: States' Governor and/or Adjutant General

25. **Past National Commandant Pin**

Oval-shaped pin with Marine emblem and a diamond. Presented to the outgoing National Commandant at the completion of his tour as National Commandant at the National Convention. It will be worn centered on the left lapel, one inch below the lapel notch.

26. **National Marine of the Year**

Gold pin in the shape of the United States. Awarded at the National Convention to the Marine selected by the Marine of the Year Society as the National Marine of the Year. It will be worn centered on the left lapel one inch below the lapel notch, left of the Past National pin if so awarded.

27. **National Associate of the Year**

Gold pin in the rectangle shape with the year and Associate. on pin. Awarded at the National Convention to the Marine selected by the Marine of the Year Society or Associate of the Year Society as the National Associate Member of the Year. It will be worn centered on the left lapel one inch below the lapel notch.

(Rev 2021)

28. **Kennel Dog of the Year** (See Section 417 of the MODD Bylaws) (See NOTE 1)

This is the most prestigious award given by the Order. Presented at each National Convention to the Marine selected as the Kennel Dog of the Year.

Medal: Bronze Cross on Gold Ribbon with small Devil Dog affixed

Ribbon: Gold with small Devil Dog affixed

29. **Pack Dog of the Year** (See Section 417 of the MODD Bylaws)

Medal: Bronze Cross on Red Ribbon with small Devil Dog affixed

Ribbon: Red with small Devil Dog affixed

30. **Pound Dog of the Year** (See Section 417 of the MODD Bylaws) (See NOTE 1)

Medal: Bronze Cross on Black Ribbon with small Devil Dog affixed

Ribbon: Black with small Devil Dog affixed

31. **Past Chief Devil Dog Medal** (See NOTE 1)

Medal: Bronze Cross on White Ribbon with Gold, Red, Black stripes in the center

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Ribbon: White with Gold, Red, Black Stripes in the center (ordered to
wearer's right)
Awarded To: Chief Devil Dogs upon completion of a Term of Office

COMMENDATION AWARDS

1. **Marine Corps League Community/VAVS Service** (Nat'l./Div./Dept./Detachment)

Ribbon: Green, Yellow, Green (See NOTE 1)
Awarded By: National/Division/Department/Detachment Commandant
Presented To: An Individual
Detachment Award Approval: Detachment Commandant
Department Award Approval: Department Commandant
Division Award Approval: Division Vice-Commandant
National Award Approval: National Commandant

To be awarded to a Marine Corps Leaguer who in the opinion of the awarding Commandant has exemplified him or herself in their communities and/or National, including VAVS, but not necessarily both, helping all they have come in contact with. The recommendation MUST be in writing and have the appropriate endorsements when making the submission.

2. **MARINE CORPS LEAGUE COMMUNITY SERVICE (JrROTC)** (Rev 2021)

Criteria: This award may be used to recognize exemplary service above and beyond the service activities performed by the unit of which the cadet(s) is/are a member; or has held a key leadership position and/or directly contributed to the planning, coordination, and implementation of high-profile community service/volunteer project(s).

Selection: This award will be presented to any qualifying cadet(s) on an annual basis. The Senior Instructor will determine eligibility.

Sponsor: Marine Corps League by National, Division, Department, or Detachment Commandant or Authorized Representative, by direction of same.

Presentation: Presented per local policy.

Ribbon: MCL ribbon number M-4-9. Ribbon is green, yellow, green. Multiple award device eligible within each JROTC program to denote second, third and fourth award respectively.

2A. **MARINE CORPS LEAGUE YOUTH PHYSICAL FITNESS AWARD (JrROTC)** (New 2021)

Criteria: Awarded to any cadet who scores 350 or more points on the Marine Corps League Youth Physical Fitness test.

Selection: This award will be presented to any qualifying cadet on an annual basis. The Senior Instructor will determine eligibility.

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Sponsor: Marine Corps League by National, Division, Department, or Detachment Commandant or Authorized Representative, by direction of same.

Presentation: Presented per local policy.

Ribbon: Vanguard Ribbon 5-2-1-2. Ribbon is red, yellow, white, blue, white, yellow, red. Multiple award device eligible within each JROTC program to denote second, third and fourth award respectively.

3. **Marine Corps League Community Service (Scout Leader)**

Ribbon: Green, Yellow, Green

Authorized for wear by a Scout Leader currently engaged in Scouting.

4. **Board of Trustees Commendation (Victor T. Fisher Award) (National/Department)**

Ribbon: Red, White, Blue

Awarded By: National Division Vice/Department Commandant Presented

To: National/Department Board of Trustees Member

Recommended By: National/Division Vice/Department/Detachment Commandant

Department Award Approval: Department Commandant

Division Award Approval: Division Vice Commandant

National Award Approval: National Commandant

This can be awarded by ANY National, Division Vice, or Department Commandant to a member of their Board of Trustees who best exemplifies the principles of the United States Marine Corps, Marine Corps League and Marine Fisher.

5. **Meritorious Unit Commendation (National) for a Detachment/Department** (See NOTE 1)

Ribbon: Red, white, and gold striped

Streamer: Gold with Red lettering

Awarded By: National Commandant

Presented To: A Detachment or a Detachment

Recommended By: Detachment/Department/National Division Vice Commandant

Detachment Award Approval: Detachment/Department/National Division Vice
Commandant National Awards Committee

Department Award Approval: Department/National Division Vice Commandant

National Award Approval: National Awards Committee/National Commandant

6. **Meritorious Unit Commendation – Department** (See NOTE 1)

Ribbon: White center flanked by gold

Streamer: White with Red lettering

Awarded By: Department Commandant

Presented To: A Detachment

Recommended By: Department/National Division Vice Commandant

Detachment Award Approval: Detachment, Department/ National Division Vice
Commandant, National Awards Committee

Department Award Approval: Department/National Division Vice Commandant
National Awards Committee

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National Award Approval: National Awards Committee/National Commandant

7. **Meritorious Individual Commendation (Detachment/Department/National)** (See NOTE 1)

Ribbon: Gold center flanked by white
Awarded By: National/Department/Detachment Commandant
Presented by: An individual designated by National/Department/Detachment Commandant
Detachment Award Approval: Detachment Commandant
Department Award Approval: Department Commandant
National Award Approval: National Commandant/National Division Vice Commandant

8. **Ceremonial Guard Ribbon** (See NOTE 1)

Ribbon: Thin White, Blue, Red, Blue, Thin White
Awarded By: National, Department, or Detachment Commandant
Recommended By: Ceremonial Guard Commander
Criteria for Award: Must participate in 10 events for each award. Events include Color Guard, Funeral/Honor Detail, Rifle Detail or Marching Squad. Just walking or riding on a float in a parade does not qualify unless it is part of a specific detail or program such as a Marching Unit. This Award is retroactive to 1 January 2010 for all individuals who have met the qualifications for the Award.

9. **Marksmanship Rifle Ribbon** (See Note 4)

Ribbon: Khaki Three Black Strips
Awarded By: National/Department/Detachment Commandant
Recommended By: National Marksmanship Committee

10. **Marksmanship Pistol Ribbon** (See Note 4)

Ribbon: Khaki Two Black Strips
Awarded By: National/Department/Detachment Commandant
Recommended By: National Marksmanship Committee

11. **Chief Devil Dogs Meritorious Commendation (Individual)** (See NOTE 1)

Ribbon: Red, Gold, Red, Green
Awarded By: Chief Devil Dog
Recommended By: Chief Devil Dog/Kennel Staff Member to Chief Devil Dog

12. **Pack Leaders Meritorious Commendation (Individual)** (See NOTE 1)

Ribbon: Green, Yellow, Green, Red
Awarded By: Pack Leader

13. **Pound Keepers Meritorious Commendation (Individual)** (See NOTE 1)

Ribbon: Blue, White, Red, Gold
Awarded By: Pound Keeper

CERTIFICATES

1. **Distinguished Citizen Award Certificate**

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The only notation on the bottom left corner will be "Authorized to Wear - Gold (Silver or Bronze)

2. Distinguished Service Award (Certificate only)

This award may be presented by the National, Department, or Detachment Commandant to Leaguers and non-League members who have distinguished themselves.

3. Certificate of Appreciation

This award may be presented by the National, Department, or Detachment Commandant for appreciation of loyalty and patriotism to country and the Marine Corps League.
This may be awarded to Leaguers and non-League members.

4. Certificate of Appreciation (For Displaying the United States Flag)

This award may be presented by the National, Department or Detachment Commandant.

MARINE OF THE YEAR

This award shall be presented to a regular member of the Marine Corps League who has rendered service(s) and performed a deed(s) above and beyond the duties and obligations required of a member of the Marine Corps League.

Letters of Nomination for National Marine of the Year shall originate only at the Detachment level. No individual member of the Marine Corps League or any subsidiary unit of the Marine Corps League shall submit a Letter of Nomination other than the nominee's Detachment. The nominee shall be a regular member of the Marine Corps League, in good standing of the Detachment which submits the Letter of Nomination.

Only officers and/or members of the Detachment submitting the Letter of Nomination shall be allowed to submit documentary proof, or affidavits on behalf of the nominee they submitted. Any meritorious deed(s) so identified as being within the scope of these rules shall be of such substance that the weight will or shall have brought acclaim and prestige to the Marine Corps League; or has enhanced and/or furthered the concepts of the duties of being a citizen of the United States of America; or has, been a deed(s) of courage or valor without regard for his/her own safety.

ASSOCIATE MEMBER OF THE YEAR

This award shall be presented to an Associate Member of the Marine Corps League who has rendered service(s) and performed a deed(s) above and beyond the duties and obligations required of a member of the Marine Corps League.

Letters of Nomination for National Associate of the Year shall originate only at the Detachment level. No individual member of the Marine Corps League or any subsidiary unit of the Marine Corps League shall submit a Letter of Nomination other than the nominee's Detachment. The nominee shall be an Associate Member of the Marine Corps League, in good standing of the Detachment which submits the Letter of Nomination.

Only officers and/or members of the Detachment submitting the Letter of Nomination shall be allowed to submit documentary proof, or affidavits on behalf of the nominee they submitted. Any meritorious deed(s) so identified as being within the scope of these rules shall be of such substance that the weight

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will or shall have brought acclaim and prestige to the Marine Corps League; or has enhanced and/or furthered the concepts of the duties of being a citizen of the United States of America; or has, been a deed(s) of courage or valor without regard for his/her own safety. (Rev 2021)

"ESPIRITE de CORPS" AWARD

National Headquarters of the Marine Corps League will accept nomination of the individual from the Superintendent of the U.S. Merchant Marine Academy. This award was conceived to extend recognition by presenting a Marine Corps Officers sword to the Marine Option Cadet, who best demonstrates the qualities of leadership sought by the Marine Corps, from the U.S. Merchant Marine Academy at Kings Point, NY. The presentation will be made by the National Commandant at the Commencement ceremonies.

GENERAL JOHN A. LEJEUNE WRITING AWARD

National Headquarters of the Marine Corps League will accept nomination of the individual from the Marine Corps Command and Staff College. This award was conceived to extend recognition by resending a plaque and cash award to the outstanding writer in the graduating class. The presentation will be made by the National Commandant at the Commencement ceremonies.

IRON MIKE AWARD

National Headquarters of the Marine Corps League will accept nominations for the annual Iron Mike Award prior to 1 June annually. This award was conceived to extend recognition to the man who has contributed the most to the United States of America and the United States Marine Corps. While not limited to the immediate past 12-month period, nominations should stress accomplishments during that period. Nomination should be forwarded directly to:

National Executive Director/COO
Marine Corps League
3619 Jefferson Davis Highway
Suite 115
Stafford, Virginia 22554

DICKEY CHAPELLE AWARD

National Headquarters of the Marine Corps League will accept nominations for the annual Dickey Chapelle Award prior to 1 June annually. This award was conceived to extend recognition to the woman who has contributed most to the morale, welfare and well-being of the officers and men of the United States Marine Corps. While not limited to the immediate past 12-month period, nominations should stress accomplishments during that period. Nominations should be forwarded directly to:

National Executive Director/COO
Marine Corps League
3619 Jefferson Davis Highway
Suite 115
Stafford, Virginia 22554

NATIONAL COMMANDANT'S LEADERSHIP AWARD FOR EXCELLENCE

Shall be awarded by National Commandant or his/her representative. This award is presented to a civilian, active duty military person or member of the Marine Corps League who in the opinion of the

2021 NATIONAL ADMINISTRATIVE PROCEDURES ENCLOSURE (4)

National Commandant has displayed outstanding excellence in leadership in support of the Marine Corps League and its mission.

HEROISM MEDAL (Mini Medal Only). Shall be awarded by National Commandant or his/her representative. This medal is presented to a civilian for an act of heroism. Recommendation(s) for this medal must be in writing and sent to the National Commandant via the National Awards Committee for their recommendation for approval or disapproval. The medal will be awarded *only* to civilians who, in the opinion of the Awards Committee have answered to the call of "Above and Beyond" the principles upon which the Marine Corps League was founded. Marine Corps League members receiving this award may wear the Heroism Medal in accordance with the Ribbon/Medal Order of Precedence. (REV 2021)

MARINE CORPS LEAGUE UNIT COMMENDATION RIBBON AWARD (MLR)

Shall be awarded to a Young Marines Unit, Battalion, Regiment or Division for outstanding performance of duty to the community over an extended period of time, or for a single act when the Unit has performed under great competition with other Units or organizations.

This award is initiated at the request of the Marine Corps League National Commandant, Vice Commandant of a Division, Department Commandant or Detachment Commandant to the National Executive Director of the Young Marines of the Marine Corps League.

The Ribbon shall be blue with a ¼ inch white stripe 1/8 inch from each side. The National Executive Director of the Young Marines of The Marine Corps League shall provide the ribbon and any authorized devices. The respective Commandant or Vice Commandant of the Marine Corps League shall provide the appropriate streamer in the colors of the ribbon for the Unit Colors. Devices for subsequent awards shall be the responsibility of the National Executive Director of the Young Marines of The Marine Corps League.

VAVS AWARDS. The National VAVS Representative and Deputy Representatives will select at the National convention the recipients of the Detachment VAVS awards and individual award as prescribed below:

Plaques categorized by membership strength of the detachment as reflected on the current 30 June strength report roster.

Category 1: 15 to 50 members. First, Second and Third Place Plaques.

Category 2: 51 to 100 members. First, Second and Third Place Plaques.

Category 3: 101 members and up. First, Second and Third Place Plaques.

PAST NATIONAL COMMANDANT'S VAVS AWARD

Nominees for the PNC's VAVS Award must be a member in good standing of the Marine Corps League and must have served on a regular basis in the VAVS Program at a VAMC for a minimum period of at least three years. Recommendations for the PNC's VAVS Award must be made by the detachment and approved at a regular scheduled detachment meeting. Recommendations to be submitted to the National VAVS Representative to be received no later than July 1st prior to the National Convention. Recipient of the PNC's VAVS Award is entitled to wear the Marine Corps League's Community/VAVS Service Ribbon.

2021 NATIONAL ADMINISTRATIVE PROCEDURES ENCLOSURE (4)

Detachment VAVS award recommendations should also be submitted to the National VAVS Representative to be received no later than 1 July prior to the National Convention, outlining the activities of the detachment VAVS program to include total hours volunteered and monetary donations to the VAVS program.

NATIONAL JUNIOR VICE COMMANDANT'S AWARDS

1. 100% MEMBERSHIP CITATIONS

(a) 100% Membership Streamers will be given to those Detachments, Departments, and Divisions, who have achieved 100% membership during the period of 1 July through 30 June and will be Red in color with Gold lettering.

2. INCREASED MEMBERSHIP CITATIONS AND PLAQUES

(a) Increased Membership Citations will be awarded to all Detachments, Departments, and Divisions that exceed their membership strength from 1 July through 30 June. The Citations will be presented during the National Convention each and every year.

(b) Increased Membership Plaques will be awarded to all Detachments, Departments, and Divisions that exceed 100-percent membership by percentage in the following manner:

- (1) Detachment Membership from 15 to 50 members, three (3) plaques; 1st, 2nd and 3rd place.
- (2) Detachment Membership from 51 to 100 members, three (3) plaques; 1st, 2nd and 3rd place.
- (3) Detachment Membership from 101 to 200 members, three (3) plaques; 1st, 2nd and 3rd place.
- (4) Detachment Membership from 201 plus, three (3) plaques; 1st, 2nd and 3rd place.
- (5) Department - three (3) plaques; 1st, 2nd and 3rd place.
- (6) Division - three (3) plaques; 1st, 2nd, and 3rd place.

3. INDIVIDUAL MEMBERSHIP RECRUITING AWARDS

Each and every year, a special form (see Enclosure Four (4)) must be filled out by the individual member and signed by the Detachment Commandant and Detachment Adjutant/Paymaster. The form may be submitted to the National Junior Vice Commandant by the stated deadline either in hard copy form via mail or electronic format via an e-mail attachment; such attachment can be either a scanned copy of the properly completed and signed form or a Word document with electronic signatures. An "electronic" Signature consisting of the submitting officer's membership number in place of the officer's handwritten signature shall be acceptable for electronic submissions.

RECRUITING AWARDS. Recruiting Awards will be issued as follows:

(a) A Citation will be given to those members who have recruited 5 - 24 members during the year.

(b) A National Recruiters Medal-Bronze and a Distinguished Service Award Citation (signifying the accomplishment) will be presented to those members who have recruited 25-49 members during the year.

2021 NATIONAL ADMINISTRATIVE PROCEDURES ENCLOSURE (4)

(c) A National Recruiters Medal - Silver and a Distinguished Service Award Citation (signifying the accomplishment) and a plaque will be presented to those members who have recruited 50 plus members during the year.

(d) The top Recruiter of the Year, the one individual member that has recruited the most members through his/her individual efforts will be presented the National Recruiters Medal - Gold (appropriately engraved), and a plaque in the shape of the United States with his/her name engraved thereon and the Distinguished Service Award Certificate (signifying the accomplishment).

NATIONAL CONVENTION STREAMERS. These will be awarded to those Detachments, Departments and Divisions who display the League standards at the National Convention and will be in the color of the state in which the National Convention is being held with appropriate lettering.

NOTE 1

For each additional medal award, a bronze star will be worn. A silver star will be worn in place of five (5) bronze stars and a gold star will be worn in place of five (5) silver stars unless otherwise noted. The exceptions are: Distinguished Citizens Medal - Gold; Distinguished Citizens Medal - Silver; Distinguished Citizens Medal - Bronze; and Distinguished Service Medal. On each of the aforementioned Distinguished Service Medals a 5/16" gold star will be worn to indicate additional awards and a 5/16" silver star will be worn in place of five (5) gold stars.

NOTE 2

When Departments celebrate their 50th, 75th and 100th Anniversary, the medals and/or ribbons that are struck for those Departments shall be approved by the National Board of Trustees. The issuing criteria will be at the discretion of the issuing Department. A formal request (Enclosure 4, Page 20) shall be submitted to the National Board of Trustees via the National Uniform Committee. The National Uniform Committee will give the National Board of Trustees their opinion on whether the Medal and/or Ribbon adhere to the proper specifications for wear on the Marine Corps League Uniform. If there are discrepancies, the National Uniform Committee will immediately inform the submitting Department Commandant and the National Board of Trustees so that changes to the submission can be made to bring the submission into compliance. If and/or when the National Uniform Committee believes that the Medal and/or Ribbon meet with Marine Corps League uniform standards the form will be forwarded to the Board of Trustees for their decision. Upon approval the National Awards Committee will determine its Order of Precedence. (Rev 2021)

NOTE 3

National, Division, Department and Detachment "Marines of the Year" are eligible to wear the FMF device (Eagle, Globe & Anchor) signifying National, Division, Department and/or Detachment Marine of the Year. This device will be centered on the respective ribbon for each award. National Marine of the Year will wear it centered on the National Marine of the Year ribbon, Division Marine of the Year will wear it centered on the Division Gold ribbon, Department Marine of the Year will wear it centered on the

2021 NATIONAL ADMINISTRATIVE PROCEDURES ENCLOSURE (4)

Red and Gold ribbon, and Detachment Marine of the Year will wear it centered on the Red ribbon. Prior and subsequent awards (Gold, Silver or Bronze, not necessarily Marine of the Year) will be worn with the proper stars affixed.

NOTE 4

National, Division, Department and Detachment "Associate Member of the Year" are eligible to wear the Bronze A Device signifying National, Division, Department and/or Detachment Marine of the Year. This device will be centered on the respective ribbon for each award. National Associate Member of the Year will wear it centered on the National Associate Member of the Year ribbon, Division Associate Member of the Year will wear it centered on the Division Gold ribbon, Department Associate Member of the Year will wear it centered on the Red and Gold ribbon, and Detachment Associate Member of the Year will wear it centered on the Red ribbon. Prior and subsequent awards (Gold, Silver, Bronze, not necessarily Associate Member of the Year) will be worn with the proper star affixed. (Rev 2021)

NOTE 5

High Master (Pistol Only) Two 3/16 Gold Stars
Master One 3/16 Gold Star Expert
One 3/16 Silver Star Sharpshooter
one 3/16 Bronze Star
Marksmanship Class No Device

RECOMMENDATIONS

(a) When a Marine is elected to the National Staff, it is suggested that the Marine be honored by the Department and presented with the National Staff Medal (Elected). When a Marine is appointed to the National Staff, it is suggested that the Marine be honored by the Department and presented with the National Staff Medal (Appointed).

(b) When a Marine is elected to the Office of Department Commandant, the Department should present the Marine with a Department Commandant Medal.

(c) When a Marine is elected to the Department Staff, it is suggested that the Marine be honored by the Detachment and presented with the Department Staff Medal (Elected). When a Marine is appointed to the Department Staff, it is suggested that the Marine be honored by the Detachment and presented with the Department Staff Medal (Appointed).

(d) When a Marine is elected to the office of Detachment Commandant, the Detachment should present the Marine with a Detachment Commandant Medal.

(e) When a Marine is elected to the Detachment Staff, it is suggested that the Marine be honored by the Detachment and presented with the Detachment Staff Medal (Elected). When a Marine is appointed to the Detachment Staff, it is suggested that the Marine be honored by the Detachment and presented with the Detachment Staff Medal (Appointed).

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

MEDAL CHANGE(S)

The Distinguished Citizen Medals - Gold, Silver & Bronze were originally issued with a Green, Gold and Silver ribbon. The Gold ribbon was adorned with five (5) 5/16" Gold stars; the Silver ribbon was adorned with five (5) 5/16" Silver stars and the Bronze had NONE. These ribbons have been eliminated.

Those who have been awarded the Gold, Silver and Bronze medals are eligible to wear them as well as the NEW issue in the order reflected on Page 1 of Enclosure four (4).

The Marine Corps League Medal was formerly the only medal the League presented and was awarded for Distinguished Service. Those members who were awarded the medal for Distinguished Service are authorized to wear the Distinguished Service Medal in lieu thereof.

The Distinguished Service Medal was previously used for continuous years of membership in the Marine Corps League. The Marine Corps League Medal is now the Membership medal.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

MARINE CORPS LEAGUE AWARDS

Date _____

MEMBERSHIP RECRUITMENT PROGRAM

This is to certify that the following Marine Corps League member has met the criteria (National Jr. Vice Commandant's Awards, Enclosure Four (4), Page XX, (National Bylaws and Administrative Procedures) by recruiting five (5) or more new members between 1 July and 30 June. Honorary members DO NOT COUNT toward this award.

Detachment _____ Number _____

Department _____ Division _____

Recruited by _____ Membership Card # _____

Names and Detachment Number of New Members

(1)	(11)
(2)	(12)
(3)	(13)
(4)	(14)
(5)	(15)
(6)	(16)
(7)	(17)
(8)	(18)
(9)	(19)
(10)	(20)

(List additional Names on the Back of this Form)

Certified true and correct: _____
Detachment Commandant

Certified true and correct: _____
Detachment Adjutant/Paymaster

All Forms MUST be Received by 1 July each year.

**Mail to:
National Junior Vice Commandant
3619 Jefferson Davis Highway, Suite 115
Stafford, VA 22554**

Or e-mail to: info@mcleague.org Attn: "National Junior Vice Commandant"

If more forms are needed, this form may be reproduced.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

**NATIONAL MARINE CORPS LEAGUE
DEPARTMENT ANNIVERSARY MEDAL/RIBBON REQUEST**

When submitting this request for a Department Anniversary Medal and/or Ribbon, the request must include all the information regarding the size, shape, and colors of the Medal and/or Ribbon. It must not conflict with any other DOD or Marine Corps League Medal and/or Ribbon specification. The request must be accompanied by the required endorsement of the National Uniform Committee. Without the proper endorsement, the request will be denied and returned to the submitter. When approved, the Marine Corps League Awards Committee will determine its Order of Precedence.

From: Department of _____

To: Marine Corps League National Board of Trustees

Via: Marine Corps League National Uniform Committee

Subject: Anniversary Medal and/or Ribbon

We, the Department of _____, will be celebrating our _____ Charter Anniversary

Convention Anniversary in the Year _____ and hereby request that the Marine Corps League National Board of Trustees approve the following:

Medal Ribbon

Our Charter was issued ____ / ____ / ____.
(month/day/year)

Please provide specifications (please provide pictures if available):

Department Commandant

Department Judge Advocate

We, the National Uniform Committee have reviewed the specification of this request and recommend its approval.

Chairman, National Uniform Committee

13 August 2021

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**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

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**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

MARINE CORPS LEAGUE AWARDS

Order of Precedence (Large Medals) (See NOTE 1 unless otherwise specified)

1. Heroism
2. Distinguished Citizen Medal - Gold (Old and Current)
3. Distinguished Citizen Medal - Silver (Old and Current)
4. Distinguished Citizen Medal - Bronze (Old and Current)
4. Distinguished Service Medal
5. National Recruiter Medal - Gold
6. National Recruiter Medal - Silver
7. National Recruiter Medal - Bronze
8. Past National Commandants Medal
9. National Staff Elected Medal
10. National Staff Appointed Medal
11. Department Commandant Medal
12. Department Staff Elected Medal
13. Department Staff Appointed Medal
14. Department Recruiter Medal - Silver
15. Detachment Commandant Medal
16. Detachment Staff Elected Medal
17. Detachment Staff Appointed Medal
18. Detachment Recruiter Medal - Bronze
19. Pack Dog of the Year Medal (See MODD BYLAWS ENCLOSURE 1)
20. Pound Dog of the Year Medal (See MODD BYLAWS ENCLOSURE 1)
21. Past Pack Leader Medal (See MODD BYLAWS ENCLOSURE 1)
22. Past Pound Keeper Medal (See MODD BYLAWS ENCLOSURE 1)
23. Marine Corps League Medal (Membership)
24. 50th National Convention Medal (Elected/Appointed/Selected) Silver
25. 50th National Convention Medal (Those in attendance) Bronze
26. 50th Department of California Convention Medal (See NOTE 2)
27. 50th Department of Illinois Convention Medal (See NOTE 2)
28. 50th Department of Wisconsin Convention Medal (See NOTE 2)
29. 50th Department of Michigan Convention Medal (See NOTE 2)
30. 60th Department of Ohio Convention Medal (See NOTE 2)
31. 60th Department of New Hampshire Convention Medal (See NOTE 2)
32. 60th Department of Oregon Convention Medal (See NOTE 2)
33. 75th Department of New York Convention Medal (See NOTE 2)
34. State Commendation Medal (individual States' award) (NON-MCL)

Order of Precedence (Miniature Medals) (See NOTE 1 unless otherwise specified)

1. Heroism (Rev 2021)
2. Distinguished Citizen Medal - Gold (Old and Current)
3. Distinguished Citizen Medal - Silver (Old and Current)
4. Distinguished Citizen Medal - Bronze (Old and Current)
5. Distinguished Service Medal
6. National Recruiter Medal – Gold
7. National Recruiter Medal – Silver

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

8. National Recruiter Medal – Bronze
9. Past National Commandants Medal
10. National Staff Elected Medal
11. National Staff Appointed Medal
12. Department Commandant Medal
13. Department Staff Medal Elected
14. Department Staff Medal Appointed
15. Department Recruiter Medal – Silver
16. Detachment Commandant Medal
17. Detachment Staff Elected Medal
18. Detachment Staff Appointed Medal
19. Detachment Recruiter Medal – Bronze
20. Kennel Dog of the Year Medal (See **MODD BYLAWS ENCLOSURE 1**)
21. Pack Dog of the Year Medal (See **MODD BYLAWS ENCLOSURE 1**)
22. Pound Dog of the Year Medal (See **MODD BYLAWS ENCLOSURE 1**)
23. Past Chief Devil Dogs Medal (See **MODD BYLAWS ENCLOSURE 1**)
24. Past Pack Leader Medal (See **MODD BYLAWS ENCLOSURE 1**)
25. Past Pound Keeper Medal (See **MODD BYLAWS ENCLOSURE 1**)
26. Marine Corps League Medal (Membership)
27. 75th National Convention Medal - Gold (Elected & Selected)
28. 75th National Convention Medal- Silver (Those in Attendance)
29. 50th Department of Pennsylvania Convention Medal (See **NOTE 2**)
30. 50th Department of Virginia Convention Medal (See **NOTE 2**)
31. 50th Department of Michigan Convention Medal (See **NOTE 2**)
32. 50th Department of Missouri Convention Medal (See **NOTE 2**)
33. 50th Department of Florida Convention Medal (See **NOTE 2**)
34. 60th Department of Ohio Convention Medal (See **NOTE 2**)
35. 60th Department of Oregon Convention Medal (See **NOTE 2**)
36. 75th Department of New Jersey Convention Medal (See **NOTE 2**)
37. 60th Department of New Hampshire Convention Medal (See **NOTE 2**)
38. 75th Department of New York Convention Medal (See **NOTE 2**)
39. 75th Department of California Convention Medal (See **NOTE 2**)
40. 60th Department of Washington Convention Medal (See **NOTE 2**)
41. 75th Department of Pennsylvania Anniversary Medal (See **NOTE 2**)
42. 75th Department of Illinois Convention Medal (See **NOTE 2**)
43. State Commendation Medal (individual States' award) (**NON-MCL**)

Order of Precedence (Ribbons, Awards and Commendations) (See **NOTE 1** unless otherwise specified)

1. Heroism
2. Distinguished Citizen Ribbon - Gold (Old and Current)
3. Distinguished Citizen Ribbon - Silver (Old and Current)
4. Distinguished Citizen Ribbon - Bronze (Old and Current)
5. Distinguished Service Ribbon
6. National Marine of the Year Ribbon -White (See **NOTE 3**)
7. National Associate Member of the Year Ribbon -White (See **NOTE 4**) (Rev 2021)
8. Division Marine of the Year Ribbon - Gold (See **NOTE 3**)
9. Division Associate Member of the Year Ribbon – Gold (See **NOTE 4**) (Rev 2021)

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

10. Department Marine of the Year Ribbon - Scarlet and Gold (See NOTE 3)
11. Department Associate Member of the Year Ribbon - Scarlet and Gold (See NOTE 4) (Rev 2021)
12. Detachment Marine of the Year Ribbon - Scarlet (See NOTE 3)
13. Detachment Associate Member of the Year Ribbon – Scarlet (See NOTE 4) (Rev 2021)
14. National Recruiter Ribbon - Gold
15. National Recruiter Ribbon - Silver
16. National Recruiter Ribbon - Bronze
17. Past National Commandant Ribbon
18. National Staff Elected Ribbon
19. National Staff Appointed Ribbon
20. Department Commandant Ribbon
21. Department Staff Elected Ribbon
22. Department Staff Appointed Ribbon
23. Department Recruiter Ribbon - Silver
24. Detachment Commandant Ribbon
25. Detachment Staff Elected Ribbon
26. Detachment Staff Appointed Ribbon
27. Detachment Recruiter Ribbon - Bronze
28. Marine Corps League Community Service Ribbon
29. Board of Trustees Commendation Ribbon (Victor T. Fisher Award)
30. Meritorious Unit Commendation Ribbon - National
31. Meritorious Unit Commendation Ribbon - Department
32. Meritorious Individual Commendation Ribbon
33. Ceremonial Guard Ribbon
34. Marksmanship Rifle Ribbon (See NOTE 5)
35. Marksmanship Pistol Ribbon (See NOTE 5)
36. Kennel Dog of the Year Ribbon (See MODD BYLAWS ENCLOSURE 1)
37. Chief Devil Dogs Meritorious Commendation Ribbon (Individual) (See MODD BYLAWS ENCLOSURE 1)
38. Pack Dog of the Year Ribbon (See MODD BYLAWS ENCLOSURE 1)
39. Pack Leaders Meritorious Commendation Ribbon (Individual) (See MODD BYLAWS ENCLOSURE 1)
40. Pound Dog of the Year Ribbon (See MODD BYLAWS ENCLOSURE 1)
41. Pound Keepers Meritorious Commendation Ribbon (Individual) (See MODD BYLAWS ENCLOSURE 1)
42. Past Chief Devil Dogs Ribbon (See MODD BYLAWS ENCLOSURE 1)
43. Past Pack Leader Ribbon (See MODD BYLAWS ENCLOSURE 1)
44. Past Pound Keeper Ribbon (See MODD BYLAWS ENCLOSURE 1)
45. Marine Corps League Ribbon (Membership)
46. 50th National Convention Ribbon (Elected/Appointed/Selected) Silver
47. 50th National Convention Ribbon (Those in attendance) Bronze
48. 75th National Convention Ribbon (Elected & Selected - Gold
49. 75th National Convention Ribbon (Those in Attendance) - Silver
50. 50th Department of California Convention Ribbon (See NOTE 2)
51. 50th Department of Illinois Convention Ribbon (See NOTE 2)
52. 50th Department of Pennsylvania Convention Ribbon (See NOTE 2)
53. 50th Department of Wisconsin Convention Ribbon (See NOTE 2)
54. 50th Department of Virginia Convention Ribbon (See NOTE 2)
55. 50th Department of Michigan Convention Ribbon (See NOTE 2)
56. 50th Department of Missouri Convention Ribbon (See NOTE 2)
57. 50th Department of Florida Convention Ribbon (See NOTE 2)

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

58. 50th Department of Ohio Convention Ribbon (See NOTE 2)
59. 60th Department of Oregon Convention Ribbon (See NOTE 2)
60. 75th Department of New Jersey Convention Ribbon (See NOTE 2)
61. 60th Department of New Hampshire Convention Ribbon (See NOTE 2)
62. 75th Department of New York Convention Ribbon (See NOTE 2)
63. 75th Department of California Convention Ribbon (See NOTE 2)
64. 60th Department of Washington Convention Ribbon (See NOTE 2)
65. 75th Department of Pennsylvania Convention Ribbon (See NOTE 2)
66. 75th Department of Illinois Convention Ribbon (See NOTE 2)
67. 75th Department of Florida Convention Ribbon (See NOTE 2)
68. 75th Department of Washington Convention Ribbon (See NOTE 2)
69. 50th Department of Arizona Convention Ribbon (See NOTE 2)
70. State Commendation Ribbon (individual States' award) (NON-MCL)


Order of Precedence (Medallions) (See NOTE 6)


1. National Marine of the Year Medallion
2. National Associate Member of the Year Medallion
3. Division Marine of the Year Medallion
4. Division Associate Member of the Year Medallion
5. Department Marine of the Year Medallion
6. Department Associate Member of the Year Medallion
7. Detachment Marine of the Year Medallion
8. Detachment Associate Member of the Year
9. Chief's Badge of Office or Past Chief Devil Dog Medallion
10. Military Order of Devil Dogs Collar
11. Chapel of Four Chaplains Legion of Merit Award
12. Chapel of Four Chaplains Humanitarian Award
13. Chapel of Four Chaplains Bronze Medallion Award

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

**DESCRIPTION OF MEDALS, RIBBONS, AWARDS AND COMMENDATIONS
INCLUDING WHO MAY AUTHORIZE AND CRITERIA**

1. **Heroism** (See Note 1)

Medal (Large/Mini): Gold 

Ribbon: Gold, red, gold, white, gold, red, gold 

Awarded By: National Commandant or his/her representative.

Recommended By: Detachment/Department/National Division Vice Commandant

For Approval: National Awards Committee

Criteria: This medal is presented to a civilian (including Marine Corps League members) for an act of heroism. Recommendation(s) for this medal must be in writing and sent to the National Commandant via the National Awards Committee for their recommendation for approval or denial. The medal will be awarded only to those who, in the opinion of the Awards Committee, have accomplished true acts of heroism.

2. **Distinguished Citizen Medal - Gold (Old)**


Medal (Large/Mini): Gold

Ribbon: Green, gold and silver with five (5) 3/16" Gold Stars

Note: This was one of the original Distinguished Citizen Medals. There are no more, but those who have received them, may wear them in front of the current issue.

2a. **Distinguished Citizen Medal - Gold (Current)** (See Note 1)

Medal (Large/Mini): Gold

Ribbon: Blue, yellow, white, green, red 

Awarded By: National Commandant Only

Recommended By: Detachment/Department/National Division Vice Commandant

For Approval: Department, National Division Vice Commandant and National Awards Committee

Criteria: This medal will be awarded only to regular members who, in the opinion of the Awards Committee, have answered to the call of "Above and Beyond" the principles upon which the Marine Corps League was founded. Recommendation(s) for this medal must be in writing and sent to the National Commandant via the National Awards Committee for their recommendation for approval.

1. **Distinguished Citizen Medal - Silver (Old)**

Medal (Large/Mini): Silver

Ribbon: Green, Gold and Silver with five (5) 3/16" Silver Stars

Note: This was one of the original Distinguished Citizen Medals. There are no more, but those who have received them, may wear them in front of the current issue.

3a. **Distinguished Citizen Medal- Silver (Current)** (See Note 1)

Medal (Large/Mini): Silver

Ribbon: Black, yellow, maroon, yellow, black 

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

A - Awarded By: National Commandant
Recommended By: Detachment/Department/Division Vice Commandant
For Approval: Department/National Division Vice Commandant and National Awards Committee

B - Awarded By: National Division Vice Commandant
Recommended By: Detachment/Department
For Approval: National Division Vice Commandant

C - Awarded By: Department Commandant
Recommended By: Detachment
For Approval: Department Commandant

4a. Distinguished Citizen Medal- Bronze (Old)

Medal (Large/Mini): Bronze
Ribbon: Green, Gold and Silver

Note: This was one of the original Distinguished Citizen Medals. There are no more, but those who have received them, may wear them in front of the current issue.

4b. Distinguished Citizen Medal- Bronze (Current) (See Note 1)

Medal (Large/Mini): Bronze
Ribbon: Maroon, white, maroon 



A - Awarded By: National Commandant
Recommended By: Detachment/Department/National Division Vice Commandant
For Approval: National Awards Committee/National Commandant

B - Awarded By: National Division Vice Commandant
Recommended By: Detachment/Department
For Approval: National Division Vice Commandant

C - Awarded By: Department Commandant
Recommended By: Detachment
For Approval: Department Commandant

D - Awarded By: Detachment Commandant
Recommended By: Detachment
For Approval: Detachment Commandant

5. Distinguished Service Medal (See Note 1)

Medal (Large/Mini): Bronze (God, Country, and Corps) 
Ribbon: Dark blue, maroon, dark blue 
Awarded By: Detachment/Department/National Division Vice/National Commandant
Recommended By: Detachment/Department/National Division Vice/National Commandant
For Approval: Detachment/Department, National Division Vice Commandant, and National Awards Committee

Criteria: This medal will be awarded any members who, in the opinion of the approver, has given superior service to the Marine Corps League.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

6. National Marine of the Year (See Note 3)

Medal: None (Medallion Only)

Ribbon: Yellow, white, yellow with centered FMF Device



See DESCRIPTION OF MEDALLIONS (1.) below for more information.

7. National Associate Member of the Year (See Note 4)

Medal: None (Medallion Only)

Ribbon: Yellow, white, yellow with centered Bronze "A" Device



See DESCRIPTION OF MEDALLIONS (2.) below for more information.

8. National Division Marine of the Year (See Note 3)

Medal: None (Medallion Only)

Ribbon: Gold with centered FMF Device



See DESCRIPTION OF MEDALLIONS (3.) below for more information.

9. National Division Associate Member of the Year (See Note 4)

Medal: None (Medallion Only)

Ribbon: Gold with centered Bronze "A" Device



See DESCRIPTION OF MEDALLIONS (4.) below for more information.

10. Department Marine of the Year (See Note 3)

Medal: None (Medallion Only)

Ribbon: Red, Gold with centered FMF Device



See DESCRIPTION OF MEDALLIONS (5.) below for more information.

11. Department Associate Member of the Year (See Note 4)

Medal: None (Medallion Only)

Ribbon: Red, Gold with centered Bronze "A" Device



See DESCRIPTION OF MEDALLIONS (6.) below for more information

12. Detachment Marine of the Year (See Note 3)

Medal: None (Medallion Only)

Ribbon: Red with centered FMF Device



See DESCRIPTION OF MEDALLIONS (7.) below for more information.

13. Detachment Associate Member of the Year (See Note 4)

Medal: None (Medallion Only)


Ribbon: Red with centered Bronze "A" Device




See DESCRIPTION OF MEDALLION AWARDS (8.) below for more information

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

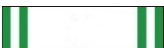
14. National Recruiter Medal- Gold (See Note 1)

Medal (Large/Mini): Gold
Ribbon: Green, white, yellow, green, yellow, white, green 
Awarded By: National Junior Vice Commandant
Awarded To: National Recruiter of the Year
Approval & Criteria: See National Junior Vice Commandant's Awards, Enclosure 4, Section 3, Individual Membership Recruiting Awards.

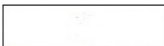
15. National Recruiter Medal – Silver (See Note 1)

Medal (Large/Mini): Silver
Ribbon: Red, white, green, red, green, white, red 
Awarded By: National Junior Vice Commandant
Awarded To: 2nd Place National Recruiter of the Year
Approval & Criteria: See National Junior Vice Commandant's Awards, Enclosure 4, Section 3, Individual Membership Recruiting Awards.


16. National Recruiter Medal - Bronze (See Note 1)

Medal (Large/Mini): Bronze
Ribbon: Green, white, green, white, green, white, green 
Awarded By: National Junior Vice Commandant
Awarded To: 3rd Place National Recruiter of the Year
Approval & Criteria: See National Junior Vice Commandant's Awards, Enclosure 4, Section 3, Individual Membership Recruiting Awards.


17. Past National Commandant Medal - Gold (See Note 1)

Medal (Large/Mini): Gold
Ribbon: White 
Awarded To: National Commandant
Criteria: Upon completion of a term of office as National Commandant
Special Note: The Past National Commandant Pin is awarded to the outgoing National Commandant. This pin is oval shaped with Marine emblem and a diamond. It is presented at the completion of his/her tour as National Commandant at the National Convention. It will be worn centered on the left lapel, one inch below the lapel notch.

18. National Staff Medal (Elected) (See Note 1)


Medal (Large/Mini): Silver
Ribbon: Gold, white, gold, white, gold 
Awarded To: National Elected Officers
Criteria: Upon being elected a National Officer

19. National Staff Medal (Appointed) (See Note 1)


Medal (Large/Mini): Bronze
Ribbon: Red, gold, white, gold, white, gold, red 
Awarded To: National Staff Officers
Criteria: Upon being appointed to the National Staff

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**


20. Department Commandant Medal (See Note 1)

Medal (Large/Mini): Bronze (Commandant Samuel Nicholas)
Ribbon: Red, gold, red, gold, red 
Awarded To: Department Commandant
Criteria: Upon being elected Department Commandant


21. Department Staff Medal (Elected) (See Note 1)

Medal (Large/Mini): Silver
Ribbon: Blue, red, white, blue, white, red, blue 
Awarded To: Department Elected Officers
Criteria: Upon being elected a Department Officer


22. Department Staff Medal (Appointed) (See Note 1)

Medal (Large/Mini): Bronze
Ribbon: Blue, red, white, red, white, red, blue 
Awarded To: Department Staff Officers
Criteria: Upon being appointed to the Department Staff


23. Department Recruiter Medal - Silver (See Note 1)

Medal (Large/Mini): Silver
Ribbon: Green, gold, green 
Awarded By: Department Commandant
Awarded To: Department Recruiter(s) of the Year
Criteria: Awarded to the Department member that recruits the most new and reinstated members for the past 12 months (dates as specified by each Department).


24. Detachment Commandant Medal (See Note 1)

Medal (Large/Mini): Bronze (Commandant John A. Lejeune) 
Ribbon: Dark blue, maroon, dark blue, maroon, dark blue, maroon, dark blue
Awarded To: Detachment Commandant
Criteria: Upon being elected Detachment Commandant

25. Detachment Staff Medal (Elected) (See Note 1)


Medal (Large/Mini): Silver
Ribbon: Blue, white, red, white, blue 
Awarded To: Detachment Elected Officers
Criteria: Upon being elected a Detachment Officer

26. Detachment Staff Medal (Appointed) (See Note 1)


Medal (Large/Mini): Bronze
Ribbon: White, blue, white 
Awarded To: Detachment Staff Officers
Criteria: Upon being appointed to the Detachment Staff

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**


27. Detachment Recruiter Medal – Bronze (See Note 1)

Medal (Large/Mini): Bronze
Ribbon: Gold, green, gold 
Awarded By: Detachment Commandant
Awarded To: Detachment Recruiter(s) of the Year
Criteria: Awarded to the Detachment member that recruits the most new and reinstated members for the past 12 months (dates as specified by each Detachment).


28. Marine Corps League Community/VAVS Service (See Note 1)

Medal: None (ribbon only)
Ribbon: Green, gold, green 
Awarded By: National/Division/Department/Detachment Commandant
Awarded To: An Individual
Approval: National/Division/Department/Detachment Commandant
Criteria: Awarded to a Marine Corps League member who in the opinion of the awarding Commandant has exemplified him/herself in their communities and/or National, including VAVS, but not necessarily both, helping all they have encountered. The recommendation MUST be in writing and have appropriate endorsements when making the submission.

29. Board of Trustees Commendation (Victor T. Fisher Award) (See Note 1)

Medal: None (ribbon only)
Ribbon: Blue, white, red 
Awarded By: National/Division Vice/Department Commandant
Awarded To: National/Division/Department Board of Trustees Member
Approval: National/Division Vice/Department Commandant
Criteria: Awarded by ANY National, Division or Department Commandant to a member of their Board of Trustees who best exemplifies the principles of the United States Marine Corps, Marine Corps League and Marine Fisher.


30. Meritorious Unit Commendation (National) (See Note 1)

Medal: None (ribbon only)
Ribbon: Red, white, and yellow 
Awarded By: National Commandant Only
Awarded To: Department or Detachment
Recommended By: Detachment/Department/Division Vice Commandant
Approval: National Commandant via National Awards Committee
Criteria: There is no specific criteria. It should be the responsibility of the submitter to explain that the Department or Detachment in question has provided service “above and beyond” for the betterment of the Marine Corps League.

Note: A Gold with Red lettered Streamer is also presented with this award.


**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

31. **Meritorious Unit Commendation (Department)** (See Note 1)


Medal: None (ribbon only)
Ribbon: Yellow, white, yellow 
Awarded By: Department Commandant
Awarded To: Detachment
Recommended By: Detachment/Department
Approval: Department Commandant
Criteria: There is no specific criteria. It should be the responsibility of the submitter to explain that the Detachment in question has provided service “above and beyond” for the betterment of the League.

Note: A White with Red lettered Streamer is also presented with this award.

32. **Meritorious Individual Commendation** (See Note 1)


Medal: None (ribbon only)
Ribbon: White, yellow, white 
Awarded By: National/Division/Department/Detachment Commandant
Awarded To: Marine Corps League members and non- members
Recommended By: Any individual (including those who are not members)
Approval: National/Division/Department/Detachment Commandant
Criteria: Awarded to any individual who during the period of consideration has demonstrated by leadership and performance a **significant** contribution to the Detachment/Department/Division/National of the Marine Corps League or the Community. Their contributions should have reflected favorably on and has brought credit to the Marine Corps League.

33. **Ceremonial Guard Ribbon** (See Note 1)


Medal: None (ribbon only)
Ribbon: White, blue, red, blue, white 
Awarded By: National/Department/Detachment Commandant
Awarded To: Marine Corps League Members
Recommended By: Ceremonial Guard Commander
Approval: National/Department/Detachment Commandant
Criteria: Must participate in 10 events for this award and 10 more events for subsequent awards. Events include Color Guard, Funeral/Honor Detail, Rifle or Marching Squad. Just walking or riding on a float in a parade does not qualify unless it is part of a specific detail or program such as a Marching Unit. This Award is retroactive to 1 January 2010 for all members who have met the qualifications for the Award.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**


34. Marksmanship Rifle Ribbon (See Note 5)

Medal: None (ribbon only)
Ribbon: Black, khaki, black, khaki, black 
Awarded By: National/Department/Detachment Commandant
Awarded To: Marine Corps League Members
Recommended By: National Marksmanship Committee, Department/Detachment Marksmanship Chairman
Approval: National/Department/Detachment Commandant
Criteria: Must participate in a Marine Corps League sponsored Rifle Match and the scores officially recorded by the event sponsoring entity (National Postal Rifle Match or National/Department/Detachment Rifle Match).


35. Marksmanship Pistol Ribbon (See Note 5)

Medal: None (ribbon only)
Ribbon: Khaki, black, khaki, black, khaki 
Awarded By: National/Department/Detachment Commandant
Awarded To: Marine Corps League Members
Recommended By: National Marksmanship Committee, Department/Detachment Marksmanship Chairman
Approval: National/Department/Detachment Commandant
Criteria: Must participate in a Marine Corps League sponsored Pistol Match and the scores officially recorded by the event sponsoring entity (National Postal Pistol Match or National/Department/ Detachment Pistol Match).


36. Kennel Dog of the Year (See MODD BYLAWS)

Medal (Large/Mini) Bronze Cross on Gold Ribbon
Ribbon: Gold with a centered “Devil Dog” device. 
Awarded By: President, Kennel Dog of the Year Society
Criteria: See Military Order of the Devil Dogs Kennel Bylaws Sections 417, 421, and Enclosure 1 for more information.

37. Chief Devil Dogs Meritorious Commendation (Individual) (See MODD BYLAWS)


Medal: None (ribbon only)
Ribbon: Red, yellow, red, green, red, yellow, red 
Awarded By: Chief Devil Dog
Awarded To: Members of the Military Order of the Devil Dogs
Recommended By: Chief Devil Dog/Kennel Staff Member to Chief Devil Dog
Approval: Chief Devil Dog
Criteria: See Military Order of the Devil Dogs Kennel Bylaws Enclosure 1 for more information.

38. Pack Dog of the Year (See MODD BYLAWS)


Medal (Large/Mini): Bronze Cross on Red Ribbon
Ribbon: Red with a centered “Devil Dog” device. 
Awarded By: President, Pack Dog of the Year Society
Criteria: See individual Military Order of the Devil Dogs Pack Bylaws and Military Order of the Devil Dogs Kennel Bylaws Enclosure 1 for more information.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**


39. Pack Leaders Meritorious Commendation (Individual) (See MODD BYLAWS)

Medal: None (ribbon only)
Ribbon: Green, yellow, green, red, green, yellow, green 
Awarded By: Pack Leader
Awarded To: Members of the Military Order of the Devil Dogs
Recommended By: Pack Leader/Pack Staff Member to Pack Leader
Approval: Pack Leader
Criteria: See individual Military Order of the Devil Dogs Pack Bylaws and Military Order of the Devil Dogs Kennel Bylaws Enclosure 1 for more information.


40. Pound Dog of the Year (See MODD BYLAWS)

Medal (Large/Mini): Bronze Cross on Black Ribbon
Ribbon: Black with a centered "Devil Dog" device. 
Awarded By: President, Pound Dog of the Year Society
Criteria: See individual Military Order of the Devil Dogs Pound Bylaws and Military Order of the Devil Dogs Kennel Bylaws Enclosure 1 for more information.


41. Pound Keepers Meritorious Commendation (Individual) (See MODD BYLAWS)

Medal: None (ribbon only)
Ribbon: Blue, white, red, gold, red, white, blue 
Awarded By: Pound Keeper
Awarded To: Members of the Military Order of the Devil Dogs
Recommended By: Pound Keeper/Pound Staff Member to Pound Keeper
Approval: Pound Keeper
See individual Military Order of the Devil Dogs Pound Bylaws and Military Order of the Devil Dogs Kennel Bylaws Enclosure 1 for more information.



42. Past Chief Devil Dog (See MODD BYLAWS)

Medal: Bronze Cross on white ribbon with centered gold, red, black stripes
Ribbon: White, yellow, white, red, white, black, white 
Awarded To: Past Chief Devil Dog
Criteria: Awarded to Chief Devil Dogs upon completion of a term of office. See Military Order of the Devil Dogs Kennel Bylaws Enclosure 1 for more information.

43. Past Pack Leader Medal (See MODD BYLAWS)

Medal (Large/Mini) Bronze Cross on red, gold, red ribbon
Ribbon: Red, gold, red 
Awarded To: Pack Leaders
Criteria: Awarded to Pack Leaders upon completion of a term of office.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

44. **Past Pound Keeper Medal** (See MODD BYLAWS ENCLOSURE 1)
Medal (Large/Mini): Bronze Cross on red, gold, black ribbon.
Ribbon: Red, gold, black 
Awarded To: Pound Keepers
Criteria: Awarded to Pound Keepers upon completion of a term of office.
45. **Marine Corps League Medal (Membership)** (See Note 1)
Medal (Large/Mini): Marine Corps Emblem on gold sunburst
Ribbon: Red, gold, blue, khaki, green, gold, red 
Awarded To: Marine Corps League Members in good standing
Criteria: Awarded upon joining the Marine Corps League and only to be worn by members in good standing. Thereafter, another award for each five (5) years of continuous membership is earned.
- 46-69. **National & Department Convention/Anniversary Medals and Ribbons** (See Note 2)
Medal (Large/Mini): Determined by National or Departments
Ribbon: Determined by National or Departments
Awarded By: National HQ or Department HQ
Awarded To: National or Department members
Recommended By: National or Department Convention Committee
Approval: National Board of Trustees via National Uniform and Awards Committees.
Criteria: Determined by National or Departments
70. **State Commendation Medal**
Medal (Large/Mini): Determined by each individual State
Ribbon: Determined by each individual State.
Awarded By: States' Governor and/or Adjutant General
Awarded To: Determined by each individual State.
Recommended By: Determined by each individual State.
Approval: Determined by each individual State.
Criteria: Determined by each individual State.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

**DESCRIPTION OF MEDALLIONS
INCLUDING WHO MAY AUTHORIZE AND CRITERIA**

1. **National Marine of the Year Medallion** (See Note 6)

The Marine Corps League authorizes the creation of a National "Marine of the Year" medallion. This medallion will be attached to the Medallion Ribbon and worn around the neck.

National Medallion: Standard Marine-of-the-Year Medallion

Medallion Ribbon: 2" White with 1/8" gold stripe on inside and outside edge

Awarded By: President, National Marine of the Year Society

Approval & Criteria: As published by the National Marine of the Year Society, Chapter 8, Section 3105, subsection g.

Note: See Enclosure (3) Section X. Medallions for instructions on wear.

Special Note: A Gold pin in the shape of the United States is awarded at the National Convention to the Marine selected by the National Marine of the Year Society as the National Marine of the Year. It will be worn centered on the left lapel one inch below the lapel notch, left of the Past National Commandant pin if so awarded.

2. **National Associate Member of the Year Medallion** (See Note 6)

The Marine Corps League authorizes the creation of a National "Associate Member of the Year" medallion. This medallion will be attached to the Medallion Ribbon and worn around the neck.

National Medallion: Standard Associate-Member-of-the-Year Medallion

Medallion Ribbon: 2" White with 1/8" gold stripe on inside and outside edge

Awarded By: President, National Associate Member of the Year Society

Approval & Criteria: As published by each National Associate Member of the Year Society, Chapter 8, Section 3105, subsection h.

Note: See Enclosure (3) Section X. Medallions for instructions on wear.

Special Note: A Gold pin rectangular in shape with the year and Associate on is awarded at the National Convention to the Associate Member selected by the National Associate Member of the Year Society as the National Associate Member of the Year. It will be worn centered on the left lapel one inch below the lapel notch.

3. **National Division Marine of the Year Medallion** (See Note 6)

The Marine Corps League authorizes the creation of a National Division "Marine of the Year" medallion. This medallion will be attached to the Medallion Ribbon and worn around the neck.

Division Medallion: Standard Marine-of-the-Year Medallion

Medallion Ribbon: 2" Gold ribbon

Awarded By: President, Division Marine of the Year Society

Approval & Criteria: As published by each National Division Marine of the Year Society. See the appropriate Division Procedures for details.

Note: See Enclosure (3) Section X. Medallions, for instructions on wear.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

4. National Division Associate Member of the Year Medallion (See Note 6)

The Marine Corps League authorizes the creation of a National Division "Associate Member of the Year" medallion. This medallion will be attached to the Medallion Ribbon and worn around the neck.

Division Medallion: Standard Associate-Member-of-the-Year Medallion

Medallion Ribbon: 2" Gold

Awarded By: President, National Associate of the Year Society

Approval & Criteria: As published by each National Division Associate Member of the Year Society. See the appropriate Division Procedures for details.

Note: See Enclosure (3) Section X. Medallions, for instructions on wear.

5. Department Marine of the Year Medallion (See Note 6)

The Marine Corps League authorizes the creation of a Department "Marine of the Year" medallion. This medallion will be attached to the Medallion Ribbon and worn around the neck.

Department Medallion: Standard Marine-of-the-Year Medallion

Medallion Ribbon: 2" Red & Gold

Awarded By: President, Department Marine of the Year Society

Approval & Criteria: As published by each Department Marine of the Year Society. See the appropriate Department Procedures for details.

Note: See Enclosure (3) Section X. Medallions, for instructions on wear.

6. Department Associate Member of the Year Medallion (See Note 6)

The Marine Corps League authorizes the creation of a Department "Associate Member of the Year" medallion. This medallion will be attached to the Medallion Ribbon and worn around the neck.

Department Medallion: Standard Associate-of-the-Year Medallion

Medallion Ribbon: 2" Red & Gold

Awarded By: President, Department Associate of the Year Society

Approval & Criteria: As published by each Department Associate Member of the Year Society. See the appropriate Department Procedures for details.

Note: See Enclosure (3) Section X. Medallions, for instructions on wear.

7. Detachment Marine of the Year Medallion (See Note 6)

The Marine Corps League authorizes the creation of a Detachment "Marine of the Year" medallion. This medallion will be attached to the Medallion Ribbon and worn around the neck.

Detachment Medallion: Standard Marine-of-the-Year Medallion

Medallion Ribbon: 2" Red

Awarded By: President, Detachment Marine of the Year Society

Approval & Criteria: As published by each Detachment Marine of the Year Society. See the appropriate Detachment Procedures for details.

Note: See Enclosure (3) Section X. Medallions, for instructions on wear.

8. Detachment Associate Member of the Year Medallion (See Note 6)

The Marine Corps League authorizes the creation of a Detachment "Associate Member of the Year" medallion. This medallion will be attached to the Medallion Ribbon and worn around the neck.

Department Medallion: Standard Associate-of-the-Year Medallion

Medallion Ribbon: 2" Red

Awarded By: President, Detachment Associate of the Year Society

Approval & Criteria: As published by each Detachment Associate Member of the Year Society. See the appropriate Detachment Procedures for details.

Note: See Enclosure (3) Section X. Medallions, for instructions on wear.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

9. **Chief's Badge of Office or Past Chief Devil Dog Medallion (See Note 6)**
See Military Order of the Devil Dogs Kennel Bylaws Sections 703 for more information.
Note: See Enclosure (3) Section X. Medallions, for instructions on wear.
10. **Military Order of the Devil Dogs Collar (See Note 6)**
See the Military Order of the Devil Dogs Bylaws Sections 703 for more information.
Note: See Enclosure (3) Section X. Medallions, for instructions on wear.
11. **Chapel of Four Chaplains Legion of Merit Award (See Note 6)**
The Marine Corps League authorizes the wear of this Chapel of Four Chaplains Award. See the Chapel of Four Chaplains organization for information on how this award is granted.
Note: See Enclosure (3) Section X. Medallions, for instructions on wear.
12. **Chapel of Four Chaplains Humanitarian Award (See Note 6)**
The Marine Corps League authorizes the wear of this Chapel of Four Chaplains Award. See the Chapel of Four Chaplains organization for information on how this award is granted.
Note: See Enclosure (3) Section X. Medallions, for instructions on wear.
13. **Chapel of Four Chaplains Bronze Medallion Award (See Note 6)**
The Marine Corps League authorizes the wear of this Chapel of Four Chaplains Award. See the Chapel of Four Chaplains organization for information on how this award is granted.
Note: See Enclosure (3) Section X. Medallions, for instructions on wear.

CERTIFICATES

1. **Distinguished Citizen Award Certificate**
The only notation on the bottom left corner will be "Authorized to Wear – (Gold, Silver or Bronze)
2. **Distinguished Service Award (Certificate only)**
This award may be presented by the National, Department, or Detachment Commandant to Leaguers and non-League members who have distinguished themselves.
3. **Certificate of Appreciation**
This award may be presented by the National, Department, or Detachment Commandant for appreciation of loyalty and patriotism to country and the Marine Corps League. This may be awarded to League and non-League members.
4. **Certificate of Appreciation (For Displaying the United States Flag)**
This award may be presented by the National, Department or Detachment Commandant.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

MARINE OF THE YEAR

This award shall be presented to a regular member of the Marine Corps League who has rendered service(s) and performed a deed(s) above and beyond the duties and obligations required of a member of the Marine Corps League.

Letters of Nomination for National Marine of the Year shall originate only at the Detachment level. No individual member of the Marine Corps League or any subsidiary unit of the Marine Corps League shall submit a Letter of Nomination other than the nominee's Detachment. The nominee shall be a regular member of the Marine Corps League, in good standing of the Detachment which submits the Letter of Nomination.

Only officers and/or members of the Detachment submitting the Letter of Nomination shall be allowed to submit documentary proof, or affidavits on behalf of the nominee they submitted. Any meritorious deed(s) so identified as being within the scope of these rules shall be of such substance that the weight will or shall have brought acclaim and prestige to the Marine Corps League; or has enhanced and/or furthered the concepts of the duties of being a citizen of the United States of America; or has, been a deed(s) of courage or valor without regard for his/her own safety.

See these Administrative Procedures, Section 3105 (g) for more information.

ASSOCIATE MEMBER OF THE YEAR

This award shall be presented to an Associate Member of the Marine Corps League who has rendered service(s) and performed a deed(s) above and beyond the duties and obligations required of a member of the Marine Corps League.

Letters of Nomination for National Associate of the Year shall originate only at the Detachment level. No individual member of the Marine Corps League or any subsidiary unit of the Marine Corps League shall submit a Letter of Nomination other than the nominee's Detachment. The nominee shall be an Associate Member of the Marine Corps League, in good standing of the Detachment which submits the Letter of Nomination.

Only officers and/or members of the Detachment submitting the Letter of Nomination shall be allowed to submit documentary proof, or affidavits on behalf of the nominee they submitted. Any meritorious deed(s) so identified as being within the scope of these rules shall be of such substance that the weight will or shall have brought acclaim and prestige to the Marine Corps League; or has enhanced and/or furthered the concepts of the duties of being a citizen of the United States of America; or has been a deed(s) of courage or valor without regard for his/her own safety.

See these Administrative Procedures, Section 3105 (h) for more information.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

DESCRIPTION OF MARINE CORPS LEAGUE SPONSORED AWARDS

"ESPIRITE de CORPS"

National Headquarters of the Marine Corps League will accept nomination of an individual from the Superintendent of the U.S. Merchant Marine Academy. This award was conceived to extend recognition by presenting a Marine Corps Officers sword to the Marine Option Cadet, who best demonstrates the qualities of leadership sought by the Marine Corps, from the U.S. Merchant Marine Academy at Kings Point, NY. The presentation will be made by the National Commandant at the Commencement ceremonies.

GENERAL JOHN A. LEJEUNE WRITING AWARD

National Headquarters of the Marine Corps League will accept the nomination of an individual from the Marine Corps Command and Staff College. This award was conceived to extend recognition by resenting a plaque and cash award to the outstanding writer in the graduating class. The presentation will be made by the National Commandant at the Commencement ceremonies.

IRON MIKE

National Headquarters of the Marine Corps League will accept nominations for the annual Iron Mike Award prior to 1 June annually. This award was conceived to extend recognition to the man who has contributed the most to the United States of America and the United States Marine Corps. While not limited to the immediate past 12-month period, nominations should stress accomplishments during that period. Nomination should be forwarded directly to:

National Executive Director/COO Marine Corps League
3619 Jefferson Davis Highway
Suite 115
Stafford, Virginia 22554

DICKEY CHAPELLE

National Headquarters of the Marine Corps League will accept nominations for the annual Dickey Chapelle Award prior to 1 June annually. This award was conceived to extend recognition to the woman who has contributed most to the morale, welfare and well-being of the officers and men of the United States Marine Corps. While not limited to the immediate past 12-month period, nominations should stress accomplishments during that period. Nominations should be forwarded directly to:

National Executive Director/COO Marine Corps League
3619 Jefferson Davis Highway
Suite 115
Stafford, Virginia 22554


NATIONAL COMMANDANT'S LEADERSHIP AWARD FOR EXCELLENCE

Shall be awarded by National Commandant or his/her representative. This award is presented to a civilian, active-duty military person or member of the Marine Corps League who in the opinion of the National Commandant has displayed outstanding excellence in leadership in support of the Marine Corps League and its mission.


**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

**DESCRIPTION OF NON-MCL COMMENDATIONS
INCLUDING WHO MAY AUTHORIZE AND CRITERIA**

1. **Marine Corps League JrROTC Commendation**

- Medal: None
- Ribbon: Green, gold, green 
- Awarded By: Senior JrROTC Instructor
- Awarded To: Any qualifying cadet(s) on an annual basis.
- Recommended By: Determined by individual JrROTC unit.
- Approval: Senior JrROTC Instructor
- Criteria: This award may be used to recognize exemplary service above and beyond the service activities performed by the unit of which the cadet(s) is a member; or has held a key leadership position and/or directly contributed to the planning, coordination, and implementation of high-profile community service/volunteer project(s).
- NOTE: This award is presented per local JrROTC policy and the JrROTC multiple award device eligible within each program to denote second, third and fourth award respectively.


2. **Marine Corps League Youth Physical Fitness Award (JrROTC)**

- Medal: None
- Ribbon: Red, yellow, white, blue, white, yellow, red 
- Awarded By: Presented per local policy
- Awarded To: Any qualifying cadet(s) on an annual basis.
- Recommended By: Senior JrROTC Instructor
- Approval: Senior JrROTC Instructor
- Sponsor: Marine Corps League by National, Division, Department, or Detachment Commandant or Authorized Representative, by direction of same.
- Criteria: Awarded to any cadet who scores 350 or more points on the Marine Corps League Youth Physical Fitness test.

3. **Marine Corps League Scouting Service (Scout Leader)**

- Ribbon: Green, gold, green 
- Authorized for wear by a Scout Leader currently engaged in Scouting.

5. **Marine Corps League Young Marine Unit Commendation (MLR)**

- Shall be awarded to a Young Marines Unit, Battalion, Regiment or Division for outstanding performance of duty to the community over an extended period or for a single act when the Unit has performed under great competition with other Units or organizations. This award is initiated at the request of the Marine Corps League National Commandant, a Division Vice Commandant, a Department Commandant, or a Detachment Commandant to the National Executive Director of the Young Marines of the Marine Corps League. The Ribbon shall be blue with a 1/4-inch white stripe 1/8-inch from each side. The National Executive Director of the Young Marines of The Marine Corps League shall provide the ribbon and any authorized devices. The respective Commandant or Vice Commandant of the Marine Corps League shall provide the appropriate streamer in the colors of the ribbon for the Unit Colors. Devices for subsequent awards shall be the responsibility of the National Executive Director of the Young Marines of the Marine Corps League. 

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

MARINE CORPS LEAGUE CONVENTION AWARDS

VAVS AWARDS

The National VAVS Representative and Deputy Representatives will select at the National convention the recipients of the Detachment VAVS awards and individual award as prescribed below:

Plaques categorized by membership strength of the detachment as reflected on the current 30 June strength report roster.

Category 1: 15 to 50 members. First, Second and Third Place Plaques.

Category 2: 51 to 100 members. First, Second and Third Place Plaques.

Category 3: 101 members or more. First, Second and Third Place Plaques.

PAST NATIONAL COMMANDANT'S VAVS AWARD

Nominees for the PNC's VAVS Award must be a member in good standing of the Marine Corps League and must have served on a regular basis in the VAVS Program at a VAMC for a minimum period of at least three years. Recommendations for the PNC's VAVS Award must be made by the detachment and approved at a regular scheduled detachment meeting. Recommendations are to be submitted to the National VAVS Representative and be received no later than 1 July prior to the National Convention. Recipient of the PNC's VAVS Award is entitled to wear the Marine Corps League's Community/VAVS Service Ribbon.

Detachment VAVS award recommendations should also be submitted to the National VAVS Representative and be received no later than 1 July prior to the National Convention, outlining the Activities of the detachment VAVS program to include total hours volunteered and monetary donations to the VAVS program.

NATIONAL JUNIOR VICE COMMANDANT'S AWARDS

1. **100% MEMBERSHIP CITATIONS**

100% Membership Streamers will be given to those Detachments, Departments, and Divisions, who have achieved 100% membership during the period of 1 July through 30 June and will be Red in color with Gold lettering.

2. **INCREASED MEMBERSHIP CITATIONS AND PLAQUES**

- (a) Increased Membership Citations will be awarded to all Detachments, Departments, and Divisions that exceed their membership strength from 1 July through 30 June. The Citations will be presented during the National Convention each year.
- (b) Plaques for 1st, 2nd, and 3rd place for Increased Membership in the following categories will be awarded. To qualify, the increased membership must exceed 100-percent by percentage.
 - Category 1 - Detachment Membership from 15 to 50 members.
 - Category 2 - Detachment Membership from 51 to 100 members.
 - Category 3 - Detachment Membership from 101 to 200 members.
 - Category 4 - Detachment Membership from 201 or more.
 - Category 5 - Department Membership.
 - Category 6 - Division Membership.

2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)

3. INDIVIDUAL MEMBERSHIP RECRUITING AWARDS

Each year, a special form (see Enclosure 4, page 26) must be filled out by the individual member and signed by the Detachment Commandant and Detachment Adjutant/Paymaster. The form may be submitted to the National Junior Vice Commandant by the stated deadline either in hard copy form via mail or electronic format via an e-mail attachment; such attachment can be either a scanned copy of the properly completed and signed form or a Word document with electronic signatures. An "electronic" Signature consisting of the submitting officer's membership number in place of the officer's handwritten signature shall be acceptable for electronic submissions.

Recruiting Awards will be issued as follows:

- (a) A Citation will be given to those members who have recruited 5 - 24 members during the year.
- (b) A National Recruiters Medal-Bronze and a Distinguished Service Award Citation (signifying the accomplishment) will be presented to those members who have recruited 25-49 members during the year.
- (c) A National Recruiters Medal - Silver and a Distinguished Service Award Citation (signifying the accomplishment) and a plaque will be presented to those members who have recruited 50 or more members during the year.
- (d) The top Recruiter of the Year, the one individual member that has recruited the most members through his/her individual efforts will be presented the National Recruiters Medal - Gold (appropriately engraved), and a plaque in the shape of the United States with his/her name engraved thereon and the Distinguished Service Award Certificate (signifying the accomplishment).

NATIONAL CONVENTION STREAMERS

These will be awarded to those Detachments, Departments and Divisions who display the League standards at the National Convention and will be in the color of the state in which the National Convention is being held with appropriate lettering.

2021 NATIONAL ADMINISTRATIVE PROCEDURES

ENCLOSURE (4)

NOTE 1

For each additional award, a 3/16" bronze star will be worn. A 3/16" silver star will be worn in place of five (5) bronze stars and a 3/16" gold star will be worn in place of five (5) silver stars. The exceptions are the Heroism Medal and Ribbon, Distinguished Citizen Medals and Ribbons (Gold, Silver and Bronze) and the Distinguished Service Medal and Ribbon. On each of these, a 5/16" gold star will be worn to indicate additional awards and a 5/16" silver star will be worn in place of five (5) gold stars.

** For the following ribbons, Blue is worn inboard (to the wearer's right):
Distinguished Citizen - Gold
Board of Trustees Commendation (Victor T Fisher)

** For the following ribbons, Red is worn inboard (to the wearer's right):
Department Marine of the Year
Department Associate Member of the Year
Meritorious Unit Commendation – National
Past Pound Keeper

NOTE 2

When Departments celebrate their 50th, 75th and 100th Anniversary, the medals and/or ribbons that are struck for those Departments shall be approved by the National Board of Trustees. The issuing criteria will be at the discretion of the issuing Department. A formal request (see Enclosure 4, Page 27) shall be submitted to the National Board of Trustees via the National Uniform Committee. The National Uniform Committee will give the National Board of Trustees their opinion on whether the Medal and/or Ribbon adhere to the proper specifications for wear on the Marine Corps League Uniform. If there are discrepancies, the National Uniform Committee will immediately inform the submitting Department Commandant and the National Board of Trustees so that changes to the submission can be made to bring the submission into compliance. If and/or when the National Uniform Committee believes that the Medal and/or Ribbon meet with Marine Corps League uniform standards the form will be forwarded to the Board of Trustees for their decision. Upon approval the National Awards Committee will be notified and determine its Order of Precedence. (Rev 2021)

NOTE 3

Medallions:

The Marine of the Year Medallion is authorized for wear with the Casual and Formal Uniform only as set forth in enclosure three (3) of these Administrative Procedures. While wearing the Marine of the Year medallion no other medal or devices shall also be suspended from the neck. No pins or other devices shall be attached to the suspension ribbon. In the event the person authorized to wear the Marine of the Year Award has been selected at more than one level for such an honor, the senior medallion and suspension ribbon will be worn.

Ribbons:

National, Division, Department and Detachment "Marines of the Year" are eligible to wear the FMF device (Eagle, Globe & Anchor) signifying Marine of the Year. This device will be centered on the respective ribbon for each award. National Marine of the Year will wear it centered on the National Marine of the Year ribbon, Division Marine of the Year will wear it centered on the Division Marine of the Year ribbon, Department Marine of the Year will wear it centered on the Department Marine of the Year ribbon, and Detachment Marine of the Year will wear it centered on the Detachment Marine of the Year ribbon.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

NOTE 4

Medallions:

The Associate Member of the Year Medallion is authorized for wear with the Casual and Formal Uniform only as set forth in enclosure three (3) of these Administrative Procedures. While wearing the Associate Member of the Year medallion no other medal or devices shall also be suspended from the neck. No pins or other devices shall be attached to the suspension ribbon. In the event the person authorized to wear the Associate Member of the Year Award has been selected at more than one level for such an honor, the senior medallion and suspension ribbon will be worn.

Ribbons:

National, Division, Department and Detachment "Associate Member of the Year" are eligible to wear the Bronze "A" device signifying Associate Member of the Year. This device will be centered on the respective ribbon for each award. National Associate Member of the Year will wear it centered on the National Associate Member of the Year ribbon, Division Associate Member of the Year will wear it centered on the Division Associate Member of the Year ribbon, Department Associate Member of the Year will wear it centered on the Department Associate Member of the Year ribbon, and Detachment Associate Member of the Year will wear it centered on the Detachment Associate Member of the Year ribbon.

NOTE 5

The following is a list of the Pistol and Rifle Marksman Ribbon Shooter Classes and the Device authorized for that class. The Device(s) shall be centered on the Ribbon.

<u>Shooter Class</u>	<u>Device</u>
High Master (Pistol Only)	Two (2) 3/16" Gold Stars
Master	One (1) 3/16" Gold Star
Expert	One (1) 3/16" Silver Star
Sharpshooter	One (1) 3/16" Bronze Star
Marksman	No Device

NOTE 6

This list of Medallions is currently the awards recognized by the Marine Corps League that come as medallions that hang on neck ribbons. Medallions are authorized for wear with the Casual and Formal Uniform only as set forth in Enclosure Three (3) of these Administrative Procedures. Only one (1) medallion may be worn and will be at the option of the wearer. See Note 3 and Note 4 above and Enclosure (3), Section X. Medallions, for more information and instructions on the wearing of these awards. If a person is authorized and chooses to wear the Marine of the Year or Associate Member of the Year Award and has been selected at more than one level for such honor, the senior medallion and suspension ribbon will be worn.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

RECOMMENDATIONS

- (a) When a Marine is elected to the National Staff, it is suggested that the Marine be honored by the Department and presented with the National Staff Medal (Elected). When a Marine is appointed to the National Staff, it is suggested that the Marine be honored by the Department and presented with the National Staff Medal (Appointed).
- (b) When a Marine is elected to the Office of Department Commandant, the Department should present the Marine with a Department Commandant Medal.
- (c) When a Marine is elected to the Department Staff, it is suggested that the Marine be honored by the Detachment and presented with the Department Staff Medal (Elected). When a Marine is appointed to the Department Staff, it is suggested that the Marine be honored by the Detachment and presented with the Department Staff Medal (Appointed).
- (d) When a Marine is elected to the office of Detachment Commandant, the Detachment should present the Marine with a Detachment Commandant Medal.
- (e) When a Marine is elected to the Detachment Staff, it is suggested that the Marine be honored by the Detachment and presented with the Detachment Staff Medal (Elected). When a Marine is appointed to the Detachment Staff, it is suggested that the Marine be honored by the Detachment and presented with the Detachment Staff Medal (Appointed).

MEDAL CHANGE(S)

The Distinguished Citizen Medals - Gold, Silver & Bronze were originally issued with a Green, Gold and Silver ribbon. The Gold ribbon was adorned with five (5) 5/16" Gold stars; the Silver ribbon was adorned with five (5) 5/16" Silver stars and the Bronze had NONE. These ribbons have been eliminated.

Those who have been awarded the Gold, Silver and Bronze medals are eligible to wear them as well as the NEW issue in the order reflected on Page 1 of Enclosure four (4).

The Marine Corps League Medal was formerly the only medal the League presented and was awarded for Distinguished Service. Those members who were awarded the medal for Distinguished Service are authorized to wear the Distinguished Service Medal in lieu thereof.

The Distinguished Service Medal was previously used for continuous years of membership in the Marine Corps League. The Marine Corps League Medal is now the Membership medal.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

MARINE CORPS LEAGUE AWARDS

Date _____

MEMBERSHIP RECRUITMENT PROGRAM

This is to certify that the following Marine Corps League member has met the criteria (National Jr. Vice Commandant's Awards, Enclosure Four (4), Page XX, (National Bylaws and Administrative Procedures) by recruiting five (5) or more new members between 1 July and 30 June. Honorary members DO NOT COUNT toward this award.

Detachment _____ Number _____

Department _____ Division _____

Recruited by _____ Membership Card # _____

Names and Detachment Number of New Members

(1)	(11)
(2)	(12)
(3)	(13)
(4)	(14)
(5)	(15)
(6)	(16)
(7)	(17)
(8)	(18)
(9)	(19)
(10)	(20)

(List additional Names on the Back of this Form)

Certified true and correct:

Detachment Commandant

Certified true and correct:

Detachment Adjutant/Paymaster

All Forms MUST be Received by 1 July each year.

**Mail to: National Junior Vice Commandant
3619 Jefferson Davis Highway, Suite 115
Stafford, VA 22554**

Or e-mail to: info@mcleague.org Attn: "National Junior Vice Commandant"

If more forms are needed, this form may be reproduced.

**2021 NATIONAL ADMINISTRATIVE PROCEDURES
ENCLOSURE (4)**

**NATIONAL MARINE CORPS LEAGUE
DEPARTMENT ANNIVERSARY MEDAL/RIBBON REQUEST**

When submitting this request for a Department Anniversary Medal and/or Ribbon, the request must include all the information regarding the size, shape, and colors of the Medal and/or Ribbon. It must not conflict with any other DOD or Marine Corps League Medal and/or Ribbon specifications. The request must be accompanied by the required endorsement of the National Uniform Committee. Without the proper endorsement, the request will be denied and returned to the submitter. When approved, the Marine Corps League Awards Committee will determine its Order of Precedence.

From: Department of _____
To: Marine Corps League National Board of Trustees
Via: Marine Corps League National Uniform Committee
Subject: Anniversary Medal and/or Ribbon

We, the Department of _____, will be celebrating our _____ Charter Anniversary
Convention Anniversary in the year _____ and hereby request that the Marine Corps League
National Board of Trustees approve the following:

Medal Ribbon

Our Charter was issued ___ / ___ / _____

Please provide specifications (please provide pictures if available):

Department Commandant

Department Judge Advocate

We, the National Uniform Committee have reviewed the specifications of this request and recommend its approval.

Chairman, National Uniform Committee