



MARINE CORPS LEAGUE

14 March 2022

To: Chief Operating Officer, Marine Corps League
From: PDC James Powell
Subject: Proposed Administrative Procedure Change

In accordance with **Section 10020. Amendments** of the **National Administrative Procedures** I am submitting the following change.

CURRENT:

Section 10020. Amendments

a. The Bylaws and Administrative Procedures may be revised, amended, or repealed by a majority vote of the properly registered and approved Delegates voting at a National Convention, provided that the proposed revision, amendment, or repeal is submitted to the National Executive Director/COO at National Headquarters no later than April 1 prior to the National Convention at which said proposal is to be considered. Submission of proposed revisions, amendments or repeals shall be in typewritten form, and shall be in the exact wording intended. Submission **can** be sent via Email, Certified U.S. Mail, or by other carriers where Certified delivery may be verified, and a Return Receipt may be requested. If the proposal is mailed, it is recommended that a PDF or copy of the source document be emailed to the COO. Receipt of the email submission will be acknowledged by the National Executive Director/COO.

Exception: Department Anniversaries Requests shall be approved by the National Board of Trustees and not voted on by a National Convention. The request will be submitted to the National Board of Trustees via the National Uniform Committee using the “DEPARTMENT ANNIVERSARY MEDAL/RIBBON REQUEST” form in Enclosure (4), page 20.

PROPOSED:

Section 10020. Amendments

a. The Bylaws and Administrative Procedures may be revised, amended, or repealed by a majority vote of the properly registered and approved Delegates voting at a National Convention, provided that the proposed revision, amendment, or repeal is submitted to the National Executive Director/COO at National Headquarters no later than April 1 prior to the National Convention at which said proposal is to be considered. Submission of proposed revisions, amendments, or repeals shall be in typewritten form, and shall be in the exact wording intended. Submission **can** be sent via Email, Certified U.S. Mail, or by other carriers where Certified delivery may be verified, and a Return Receipt may be requested. If the proposal is mailed, it is recommended that a PDF or copy of the source document be emailed to the COO. Receipt of the email submission will be acknowledged by the National Executive Director/COO.

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RATIONAL:

The page number can change frequently; currently this form is on page 21. Therefore, the page number can be removed to avoid confusion.

Respectfully submitted,



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