



MARINE CORPS LEAGUE OF PENNSYLVANIA, INC.

14 March 2021

To: Chief Operating Officer, Marine Corps League
 From: PDC James Powell, Department of Pennsylvania
 Subject: Proposed Administrative Procedure Change

In accordance with **Section 10020. Amendments** of the **National Administrative Procedures** I am submitting the following change.

CURRENT:

None.

PROPOSED:

CHAPTER ELEVEN Emergencies

Section 11000. Emergencies The following subsections shall be followed in the event of an emergency:

a. **Definitions:**

1. Declared National Emergency – the United States government that declares a State of Emergency for any reason (i.e., natural catastrophe, health, war) that would significantly affect the functioning of the Marine Corps League, a Marine Corps League event or an event sponsored by the Marine Corps League.
2. Declared State Emergency - any State government that declares a State of Emergency (i.e., natural catastrophe , health) that would significantly affect the functioning of the Marine Corps League, a Marine Corps League event or an event sponsored by the Marine Corps League in that state.
3. Unpreventable Cause - Any other cause not specified in 1 or 2 above that would significantly affect the functioning of the Marine Corps League, a Marine Corps League event or an event sponsored by the Marine Corps League.

- b. **Invocation of Powers** - During emergencies as defined in subsection (a), the Board of Trustees by vote must agree that they are operating under emergency conditions. The vote must be by a 75% or higher vote of the entire Board of Trustees. Upon approval of this Invocation of Powers all Departments and Detachments must be notified immediately.

- c. **Duties** - Any time the Board of Trustees invokes Emergency Powers they must ensure that all decisions made during that time are in the best interests of the membership of the Marine Corps League. They shall operate the League as closely to the normal day to day operations as possible. They shall follow as closely as possible the National Bylaws and National Administrative Procedures.
- d. **Required Meeting Cancellations** - In the event any required meeting is cancelled by one of the means in subsection (a), then the Board of Trustees will follow the Standard Operating Procedures as defined in Enclosure 9 of these National Administrative Procedures.
- e. **Revocation of Powers** - The Boards of Trustees must relinquish Emergency Powers as soon as possible. These Powers are for emergency situations only and are not intended to be used to circumvent the National Bylaws or Administrative Procedures. The Board of Trustees shall by majority vote revoke the Emergency Powers as soon as possible. Upon approval of this Revocation of Powers all Departments and Detachments must be notified immediately.

RATIONAL:

Currently the Marine Corps League has no emergency procedures in place in the case of emergencies that would affect the functioning of the League.

Respectfully submitted,



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