



MARINE CORPS LEAGUE OF PENNSYLVANIA, INC.

20 March 2019

To: Chief Operating Officer, Marine Corps League
From: PDC James Powell, Department of Pennsylvania
Subject: Proposed Administrative Procedure Change

In accordance with **Section 10020. Amendments** of the **National Administrative Procedures I** am submitting the following changes. This package of changes is specific to NOTE 2 of the National Administrative Procedures on page “AP Enclosure (4) – 15”. It includes changes to NOTE 2, Section 10020 and a new form.

CURRENT:

(AP) NOTE 2

When Departments celebrate their 50th or more Anniversaries, the medals that are struck for those Departments, and issued or sold at their respective Department Conventions to only those who attended.

PROPOSED:

(AP) NOTE 2

When Departments celebrate their 50th or more Anniversaries, the medals and/or ribbons that are struck for those Departments shall be approved by the National Board of Trustees. The issuing criteria will be at the discretion of the issuing Department. A formal request (Enclosure 4, Page 20) shall be submitted to the National Board of Trustees via the National Uniform Committee. The National Uniform Committee will give the National Board of Trustees their opinion on whether the Medal and/or Ribbon adhere to the proper specifications for wear on the Marine Corps League Uniform. If there are discrepancies, the National Uniform Committee will immediately inform the submitting Department Commandant and the National Board of Trustees so that changes to the submission can be made to bring the submission into compliance. If and/or when the National Uniform Committee believes that the Medal and/or Ribbon meet with Marine Corps League uniform standards the form will be forwarded to the Board of Trustees for their decision. Upon approval the National Awards Committee will determine its Order of Precedence.

“Once a Marine... Always a Marine”

NOTE 2 Change

RATIONAL:

There is no reason that a Department cannot use their own criteria to issue Anniversary medals and/or ribbons. For example, a Department may want to issue their medals and/or ribbons in same fashion as they would a Unit Citation in that all members in good standing for their anniversary year would be eligible to wear the medals and/or ribbons. In the end, the National Board of Trustees would have to approve the criteria, medals and/or ribbons. There is no reason to have the Delegates approve or reject this kind of request.

If the proposed change to NOTE 2 is accepted then the following changes are proposed to coincide with that change:

CURRENT:

(AP) Section 10020. Amendments

a. The Administrative Procedures may be revised, amended or repealed by a majority vote of the properly registered and approved Delegates voting at a National Convention, provided that the proposed revision, amendment or repeal is submitted to the National Chief Operating Officer at National Headquarters no later than April 1 prior to the National Convention at which said proposal is to be considered. Submission of proposed revisions, amendments or repeals will be in typewritten form, and will be in the exact wording intended. Submission should be sent via Certified U.S. Mail or by other carriers where Certified delivery may be verified, and a Return Receipt may be requested.

PROPOSED ADDITION:

(AP) Section 10020. Amendments

a. (1) Exception:

Department Anniversaries Requests shall be approved by the National Board of Trustees and not voted on by a National Convention. The request will be submitted to the National Board of Trustees via the National Uniform Committee using the “DEPARTMENT ANNIVERSARY MEDAL/RIBBON REQUEST” form in Enclosure (4), page 20.

RATIONAL:

If approval of the change to NOTE 2 above is approved, this will exclude the Department Anniversaries from being brought to the floor at the Convention as described in the NOTE 2 change.

CURRENT:

(AP) NONE

PROPOSED:

(AP) If the change to Note 2 is accepted the attached Form is proposed for use and become Enclosure 4 page 20. Section 7 from Enclosure 4 (page 4-18) "NATIONAL MARINE CORPS LEAGUE AWARD RECOMMENDATION FORM" should be removed as it no longer needed.

RATIONAL:

If the Note 2 change is accepted a new Form, as attached in this change is proposed.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "James J. Powell". The signature is fluid and cursive, with the first and last names being the most prominent.

PDC James J. Powell
Department of Pennsylvania
Marine Corps League
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**NATIONAL MARINE CORPS LEAGUE
DEPARTMENT ANNIVERSARY MEDAL/RIBBON REQUEST**

When submitting this request for a Department Anniversary Medal and/or Ribbon, the request must include all the information regarding the size, shape and colors of the Medal and/or Ribbon. It must not conflict with any other DOD or Marine Corps League Medal and/or Ribbon specifications. The request must be accompanied by the required endorsement of the National Uniform Committee. Without the proper endorsement, the request will be denied and returned to the submitter. When approved, the Marine Corps League Awards Committee will determine it's Order of Precedence.

From: Department of _____
To: Marine Corps League National Board of Trustees
Via: Marine Corps League National Uniform Committee
Subject: Anniversary Medal and/or Ribbon

We, the Department of _____, will be celebrating our _____ Charter Anniversary
Convention Anniversary in the year _____ and hereby request that the Marine Corps League National
Board of Trustees approve the following:

Medal Ribbon

Our Charter was issued _____ / _____ / _____
(month/day/year)

Please provide specifications (please provide pictures if available):

Department Commandant

Department Judge Advocate

**We, the National Uniform Committee have reviewed the specifications of this request
and recommend its approval.**

Chairman, National Uniform Committee