



NATIONAL FIRE TEAM PROCEDURE

Purpose

The purpose of the Fire Team is to allow groups of Marines to gather where there are not members to establish a detachment. This will add to the membership and foster growth of detachments. Because of the current statutes of 501 (C) 4 guidelines any organization within the Marine Corps League must have a Federal EIN including being on the National Parent List and be in good standing within the State registration rules for non-profit organizations. The Fire Team must be a subordinate organization of a Host Detachment.

Definitions

Host Detachment – Current existing Detachment in good standing at the Department and National levels. A new Detachment can also be a Host as soon as they are Chartered and in good standing after first quarter of Charter Date and Report of Installation (ROI) of officers have been submitted. This detachment must also have a current EIN and be incorporated with the appropriate state agency.

Fire Team – A group of four (4) Marines, FMF Corpsmen and FMF Chaplains having the desire to become members of the League. When the Fire Team has 20 members it should consider becoming a self-sustaining Detachment.

Fire Team:

1. Fire Team members will be members of the host detachment.
2. Each Fire Team shall consist of a minimum of four (4) members (i.e. Marines, FMF Corpsmen and FMF Chaplains) and up to 20 members at which time the Fire Team should consider applying for charter of a new Detachment. Note: The Fire Team chartering a new Detachment should have at least 15 new members and the remaining can be transfer members.
3. The Fire Team shall elect a Fire Team Leader and this individual shall be the interface and official coordinator to the Hosting Detachment.
4. The Fire Team shall be a legal entity of the host Detachment. They will share the same By-Laws, EIN and State Registration as the Host Detachment. All funds collected belong to the Host Detachment for accounting purposes. This is where a separate accounting shall be agreed between the parties for distribution in the home area of the Fire Team.
5. Fire Team Leader shall attend minimum of 50% of Detachment business meetings where possible.
6. All Fire Team members shall be allowed to attend Department Conventions and National Conventions and be allowed to vote delegates within the National and Department By-Laws within the Host Detachment voting body.
7. The Fire Team Leader shall maintain Fire Team roster and current status for paid and unpaid membership including life membership. The Fire Team Leader shall submit Transmittal with payments to Host Detachment Adjutant/Paymaster for processing.
8. The Fire Team shall be allowed to hold fundraisers and be active in the community but keep Host Detachment informed of such activities.



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9. The Fire Team can participate in Toys for Tots programs but must be affiliated with the Host Detachment Toys for Tots program whether direct with Toys for Tots Foundation or through local Reserve units.

Hosting Detachment:

1. The Host Detachment shall maintain records of the Fire Team membership and funds as a separate entity on their rosters. The additional duties of bookkeeping falls upon the Adjutant/Paymaster of the Host Detachment.
2. Nationals Roster shall reflect the Host Detachment and Fire Team membership per the current paid and unpaid guidelines.
3. The Hosting Detachment shall relinquish membership via transfer form and appropriate funds when Fire Team reaches the decision to apply for Charter and become a standalone Detachment.

Department:

1. The Department shall identify and track Fire Teams with Host Detachment within their jurisdiction.
2. Department Adjutant/Paymaster shall work with Host Detachment for proper bookkeeping and membership rosters.

National:

1. Detachments with Fire Teams shall be annotated on the National Roster.
2. Fire Teams shall be eligible to become a new Detachment once they reach 20 members and have properly filed all necessary paperwork, and approved by the chain of command.
3. The Fire Team Procedure shall not conflict with National By-Laws.

Signed Copy On File

Dennis Tobin
National Senior Vice Commandant
Corporate Secretary

Signed Copy On File

Wendell W. Webb
National Commandant
Chief Executive Officer

3/1/2018

Date

3/1/2018

Date